TXST Academic Alliance Checklist

Please visit our website for more information on program procedures and restrictions

www.collin.edu/academics/alliance/

STEP 1: Apply to Texas State University at www.commonapp.org

- Select "Collin College" for the campus location, then select your desired Academic Alliance major.
- Double check you are applying for the correct term and that you fully submit your application.
- Pay your application fee or verify your TXST fee waiver is applied.

STEP 2: Complete Admissions Process

- Contact acadalliance@collin.edu to confirm your desired participation in the Academic Alliance program and meet with an Academic Alliance Advisor to review your degree plan.
- Activate your TXST NetID and set up your Duo multi-factor authentication account.
- Provide any additional documentation requested by TXST (academic transcripts, immunization records, test scores, etc.)

STEP 3: Register for Classes

- **For Texas State University:**
  - Review any remaining registration requirements through the TXST New Student Portal.
  - Register for TXST course(s) offered at Collin College through your TXST CatsWeb account.
- **For Collin College:**
  - Review your customized list of registration requirements through the "My Tasks" button in the top right corner of your Workday account.
  - Search and register for Collin College courses in Workday: Click "Menu" > "Academics Hub" > "Planning and Registration" > "Find Course Sections"
- For assistance planning your schedule or registering for classes, contact acadalliance@collin.edu

STEP 4: Payment

- Tuition for Texas State University courses is set at the applicable TXST tuition rate and is paid directly to TXST. Academic Alliance students can qualify to receive financial aid for both their TXST and Collin College courses each semester.
- **For Texas State University:**
  - Pay tuition for the TXST courses you register for online HERE.
- **For Collin College:**
  - You may pay online through Workday > "Menu" > "Financials Hub", or through the Cashier's Office
- More information about payment methods, policies and installment plans is available online at www.collin.edu/bursar/StudentFinancialServices

Get Ready to Start Classes!

- Meet with an Academic Alliance advisor to review your schedule and degree plan any time.
- Find/purchase textbooks if needed through the Bookstore.
- ACCESS/Disability Services (*Request accommodations*)
  - To receive accommodations, you must apply through the ACCESS Office. More information is available at https://www.collin.edu/studentresources/disabilityservices/index.html