

2025 Collin College Dental Hygiene Program Admissions Packet

Thank you for your interest in the Collin College Dental Hygiene Program. The enclosed packet provides information regarding admission procedures, required courses, estimated expenses, the application, observation, and reference forms.

The Associate of Applied Science degree in Dental Hygiene at Collin College is rated as an Exemplary Program in the State of Texas by the Texas Higher Education Coordinating Board and has been awarded Accreditation with the American Dental Association's (ADA) Council on Dental Accreditation (CODA). Upon successful completion of the program, the student is awarded an *Associate of Applied Science Degree* and is eligible to sit for national and regional licensing examinations.

Dental Hygiene is a two-year program that begins in the fall semester of each year. Dental Hygiene classes are scheduled at the McKinney Campus. Enrollment is limited and admission is competitive with only 24 open positions per year. Admission to Collin College does not imply or guarantee admission to the Dental Hygiene Program. **The program application deadline is 5:00 P.M. Thursday, January 23, 2025.** However, applications to the program should be submitted as soon as possible.

This admissions packet has been designed to answer your questions regarding Dental Hygiene admission. Please read the packet in its entirety, you may contact the Dental Hygiene office with further questions at (972) 548-6535 or Academic Advising at (972) 548-6782.

Good luck with your application process!

Christine McClellan, MEd, RDH
Dental Hygiene Program Director

Specific program requirements and program selection and acceptance criteria are subject to change at any time and without notice. It is the applicant's responsibility to keep informed of current program requirements.

Dental Hygiene Career Description

The dental hygienist is a licensed dental healthcare professional who specializes in periodontal therapy and oral health education. A broad-based education in biological sciences and humanities as well as dental sciences and clinical techniques prepare the graduate for work in private practice and community settings. The dental hygienist is a member of the dental health team, along with the dentist, dental assistant and dental laboratory technician. The dental hygienist may be employed in private dental offices, dental product sales, public schools, or other institutions under the supervision of a licensed dentist. Alternative practice settings include hospitals, clinics, federal agencies, and local and state health departments. The dental hygienist is in demand nationally, statewide, and locally, and opportunities are available on a full-time and part-time basis for employment. Hygienists are also required to satisfy 12 CE hours per year.

In the state of Texas, the dental hygienist is licensed to perform primary preventive procedures including:

- Perform oral health care assessments that include reviewing patients' health history, dental charting, oral cancer screening, and taking and recording patient vitals.
- Expose and interpret digital dental radiographs.
- Specialize in non-surgical periodontal therapy.
- Remove plaque and calculus (soft and hard deposits) from above and below the gum line.
- Apply cavity-preventive agents such as fluorides and sealants to the teeth;
- Educate patients in proper oral hygiene techniques to maintain healthy teeth, gums and total body health.
- Counsel patients about plaque control and developing individualized at-home oral hygiene programs.
- Counsel patients on the importance of good nutrition for maintaining optimal oral health.

Employment Opportunities

*Working in a private dental office continues to be the primary place of employment for dental hygienists. For today's dental hygiene professional, there are many other career pathways to explore as well. Never before has there been more opportunity for professional growth. How and where you work today is up to you. Let your dental hygiene education and experience open doors to YOUR career path and consider the possibilities.

Dental hygienists in a clinical role assess, diagnose, plan, implement, evaluate and document treatment for prevention, intervention and control of oral diseases, while practicing in collaboration with other health professionals. Corporate dental hygienists are employed by companies that support the oral health industry through the sale of products and services. Leaders throughout the dental industry often employ dental hygienists due to their clinical experience and understanding of dental practice. Community Health programs are typically funded by government or nonprofit organizations. These positions often offer an opportunity to provide care to those who otherwise would not have access to dental care. Research conducted by dental hygienists can be either qualitative or quantitative. Quantitative research involves conducting surveys & analyzing the results, while qualitative research may involve testing a new procedure, product, or theory for accuracy or effectiveness. Dental Hygiene educators are in great demand. Colleges and universities throughout the U. S. require dental hygiene instructors who use educational theory and methodology to educate competent oral health care professionals. Corporations also employ educators who provide continuing education to licensed dental hygienists. Dental hygienists in administrative positions apply organizational skills, communicate objectives, identify and manage resources, and evaluate and modify programs of health, education and health care. By using imagination and creativity to initiate or finance new commercial enterprises, dental hygienists have become successful entrepreneurs in a variety of businesses.

**The median annual wage for dental hygienists was \$81,400 in May 2022. The median wage is the wage at which half the workers in an occupation earned more than that amount and half earned less. The lowest 10 percent earned less than \$61,510, and the highest 10 percent earned more than \$107,640. Benefits, such as vacation, sick leave, and retirement contributions, vary by employer and may be available only to full-time workers.

Many dental hygienists work part time. Dentists may hire hygienists to work only a few days a week, so some hygienists work for more than one dentist. Employment of dental hygienists is projected to grow 7 percent from 2022 to 2032, faster than the average for all occupations.

About 16,400 openings for dental hygienists are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire.

Demand for dental services is expected to increase as the large baby-boom population ages and as people keep more of their original teeth than in previous generations.

Studies linking oral health and general health, along with efforts to expand access to oral hygiene services, should continue to drive demand for preventive dental services, including those performed by hygienists. In addition, demand for dental hygienists is expected to grow as state laws increasingly allow dental hygienists to work at the top of their training.

*Source: American Dental Hygienists' Association, on the Internet at <https://www.adha.org/professional-roles> (visited March 05, 2024)

**Source: Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Dental Hygienists, on the Internet at <https://www.bls.gov/oooh/healthcare/dental-hygienists.htm> (visited March 5, 2024).

Collin College Dental Hygiene Program Goals

The Collin College Dental Hygiene Program will prepare the graduate to perform clinical procedures, dental nutritional counseling, identify potential health problems and understand the physical and clinical aspects of treatment. The student will study the physical structures of the head, neck and teeth, recognize patients' health conditions, understand medications and their effects and understand the disease process.

The Dental Hygiene Program goals reflect the institution's core values. They are listed as follows:

- Create an active learning environment that integrates the principles of evidence-based research while promoting critical thinking, self-evaluation, innovation, creativity, and lifelong learning.
- Provide clinical experiences that promote a commitment to community service and civic involvement while responding to the oral health needs of a diverse community.
- Provide students with the knowledge and clinical competence required to provide current, comprehensive dental hygiene services in a variety of settings for individuals of all ages and stages of life including those with special needs.
- To treat each patient/client with dignity and respect.
- Create an environment that promotes the importance of wellness in both student and patient/clients.
- To understand the relevance and integration of preventive dental hygiene services in an evolving health care system.

Collin College affirms as its mission the commitment to provide, within the resources available, educational programs and services that meet individual and community needs. The district seeks to promote lifelong individual growth and excellence through strengthening the intellect, character capabilities of all students. The college acts as a resource to local, state, national, and international communities by providing education, cultural, and civic programs and services.

Collin College core values are as follows:

Service and involvement
Creativity and innovation
Academic excellence
Dignity and respect
Integrity

Collin College Dental Hygiene Program Application Requirements

Admission to the Dental Hygiene Program is very selective. Admission to the college does not guarantee admission to the Dental Hygiene Program. The following items must be received by 5:00 P.M. Thursday, January 23, 2025, in order to have a completed application that is eligible for review.

- Completed application form.
- Official copies of ALL college transcripts, including Collin College transcripts mailed directly to the Dental Hygiene Program Director. Applicant is responsible for ordering all transcripts, as the Dental Hygiene Department DOES NOT have access to obtain this information for our applicants.
- Proof of completed prerequisite course requirements (transcripts)
 - Anatomy and Physiology I (BIOL 2401)
 - Anatomy and Physiology II (BIOL 2402)
 - Introduction to Chemistry I (CHEM 1405 or CHEM 1411)
 - Microbiology (BIOL 2420)

Prerequisites must be completed within five years prior to the application deadline. Courses taken more than 5 years (**no earlier than Spring 2020**) prior to the time of application deadline will not be accepted.

The applicant is responsible for ensuring the accurate transfer of courses prior to submitting an application (See Academic Advising for assistance). Please note that the lack of prior approval will delay the processing of your application, and may affect your acceptance into the program. It is recommended that you apply to Collin College and submit all transcripts from any other colleges attended. Once accepted, request a Transfer Credit Evaluation be completed on your behalf.

- Completed HESI exam results. HESI exams may be taken between June 1, 2024 and December 19, 2024, on some Collin College campuses. If the test is taken elsewhere in 2024, it **MUST** contain all five of the following sections: **Anatomy & Physiology, Chemistry, Math, Reading Comprehension, Vocabulary & General Knowledge**. If any of these sections are missing, the test results will not be accepted. **THERE WILL BE NO EXCEPTIONS**. Please include a copy of your test results with your application. Use this link for information on how to set up an Evolve account and register for the on-campus HESI exam:
https://www.collin.edu/studentresources/testing/availabletesting/hesi_assessment.html
- Observation Hours-16 hours of observation with a hygienist are required and must be completed within the last 12 months. Observations with a DDS is will not be considered.
- Submit a *TYPED* 1-2 page essay that discusses why you have selected Collin College Dental Hygiene, and what inspired you to want to become a dental hygienist.
- Submit two professional reference forms, completed by an employer or educator.
- Photograph of the applicant only (Size 4"X6") A casual headshot is acceptable.
- Signed Functional Abilities form.

It is recommended that you have tracking information on all mailed requirements to ensure delivery.

Collin College Admissions Requirements

General transfer admissions requirements to Collin College:

- Complete an application online at www.applytexas.org
- Official transcripts from all regionally accredited institutions of higher education.
- Provide proof of exemption/waiver of TSI.
- Provide proof of meningitis vaccination, if needed.
- Complete mandatory campus safety training.

The Points System and Selection Criteria

Admission into the Dental Hygiene program is extremely competitive, with 24 positions available per year. In order to make a fair and accurate decision, we utilize the following point system to rank our applicants. **Applicants will be ranked and selected based on the number of points earned.** The Collin College Dental Hygiene Program reserves the right to make changes to admission criteria and program information as circumstances require. In the event of a tie for final slots into the program, qualified applicants will be considered based upon their interview points.

1. Prerequisite Courses (*Maximum of 16 points*)

Applicants can be awarded a maximum of 16 points for completion of the prerequisite courses Anatomy and Physiology I, Anatomy and Physiology II, Introduction to Chemistry or General Chemistry and Microbiology. These courses must be completed within five years (**no earlier than Spring 2020**) prior to the application deadline. Every applicant is responsible for ensuring the accurate transfer of courses prior to submitting an application (See Academic Advising for assistance).

Please note that the lack of prior approval will delay the processing of your application, and may affect your acceptance into the program.

A in lecture course = 3 points	A in lab = 1 point
B in lecture course = 2 points	B in lab = 1 point
C in lecture course = 1 point	C in lab = 0 points

If a course is four credit hours and has only one grade, that grade will apply for both the lecture and the lab. See additional information below regarding honors course points.

2. HESI Exam (**Maximum 15 points**)
(HESI may only be taken once per application year.)

- Scores 90% and above will receive 3 points per category
- Scores from 80-89% will receive 2 points per category
- Scores 75-79% will receive 1 point per category

The HESI is composed of a battery of tests that measures abilities, skills, knowledge, and attitudes important for successful performance of students in the allied health education programs. The Dental Hygiene Program only considers scores from the following battery of five tests:

- Anatomy and Physiology
- Chemistry
- Math
- Reading Comprehension
- Vocabulary and General Knowledge

3. 16 Observation Hours (**2 points**)

Applicants will be required to complete 16 hours of observing a Registered Dental Hygienist. Hours must be within 12 months of submitting application. **Observation form should be sealed in an envelope and signed across the flap by the hygienist whom you observed. It may then be mailed or included with your application packet.**

4. Typed Essay (**Maximum 3 points**)

All applicants must submit a typed, well-developed, 1-2 page essay discussing why you have chosen to apply to the Collin College Dental Hygiene Program and what inspired you to want to become a dental hygienist.

5. Professional References (**2 points**)

Two professional reference forms are included in this packet and are to be completed by individuals who can attest to your character and aptitude as a potential dental hygiene student. Dental Hygiene admission requires two completed references mailed directly by the person providing the reference to the Dental Hygiene Program. **We will also accept the reference forms included with your application packet, if they are sealed and signed across the flap by the person providing the reference.** References should be completed by an employer or educator. If an employer or educator reference is not available, the reference must be from someone that has acted in a supervisory position.

6. Honors Courses-**BONUS points** for BIOL 2402 and/or BIOL 2402

(Possibility of an additional 2 points if BIOL 2401 and BIOL 2402 are taken at Collin College and a grade of "A" or "B" is earned).

A in BIOL 2401 = 1 point	A in BIOL 2402 = 1 point
B in BIOL 2401 = 1 point	B in BIOL 2402 = 1 point

Maximum Basic Requirement Points: 38 POINTS

Maximum Honors Bonus Points: 2 POINTS

Total Possible Application Points: 40 Points

Interview (*Maximum 5 points*)

Once all applications are received and reviewed, an invitation with the selection committee will be extended to a select few via phone. Invitation to the interview does not guarantee acceptance into the Collin College Dental Hygiene program. Each applicant will receive a score for their interview, which will be added to your overall application score. Not every applicant will receive an invitation for an interview. Please do not call or email to schedule an interview.

Total Possible Application Points: 40 Points

Maximum Interview Points: 5 Points

Total Possible Admissions Points: 45 Points

Applications are due by 5:00 PM Thursday, January 23, 2025, for consideration of acceptance into the Fall 2025 entry class. Applicants will be notified by mail, within six to eight weeks after application deadline.

Professionalism Statement: Professionalism is of the utmost importance for our program. If an applicant displays unprofessional behavior at any time during the application process, their application will be revoked immediately.

Additional Dental Hygiene Program Requirements Upon Formal Acceptance

1. All student must be certified in CPR, the American Heart Association for the BLS for Healthcare Providers: Adult, Child and Infant with AED. CPR online courses will not be accepted. Completion of this requirement is mandatory prior to admittance into Preclinical Dental Hygiene (DHYG 1431). Certification must be maintained through graduation and for licensure.
2. The student will complete formal training in Infection Control Procedures. No student will be allowed to deliver patient services in any setting until he/she has been instructed on an annual basis in infection control (as per OSHA/ HIPAA guidelines, HB300 every 2 years) and has mastered material on safety/universal precautions with satisfactory accuracy. Following mastery of infection control skills and under faculty supervision, each student will be expected to provide services for patients with health deviations, including patients with HIV/HBV and other bloodborne/infectious diseases, as part of routine clinical/lab curriculum experiences.
3. The student must maintain a minimum overall GPA of 2.5 (75 course average) once enrolled as a dental hygiene student.
4. The student will be required to complete a drug screening and background check. Requirements for dental hygiene licensure as set by the Texas State Board of Dental Examiners (TSBDE) define that individuals be “of good moral character”. All individuals accepted into the program must meet licensure eligibility requirements. Information received from the background check or drug screening may result in dismissal from the program. In addition to a drug screening following admissions, there may be additional random or incident drug screenings while enrolled in the curriculum.
5. The student must be in good health and upon acceptance, furnish physical, dental and eye examination records. Forms will be provided by the dental hygiene department, once accepted into the program.
6. Annual TB testing is required by the dental hygiene department and clinical enrichment sites per OSHA guidelines. Dental hygiene students are required to show evidence of two skin tests within the same year OR the results of a QFT, IGRA or T-spot test prior to the start of the second year.
7. Annual influenza vaccine is required by the dental hygiene department and clinical enrichment sites per OSHA guidelines.

8. This section applies to all students enrolled in health-related courses, which will involve direct patient contact in medical or dental care facilities. This includes all medical interns, residents, fellows, nursing students, and others who are being trained in medical schools, hospitals, and health science centers listed in the Texas Higher Education Coordinating Board's list of higher education in Texas and students attending two-year and four-year colleges whose course work involves direct patient contact regardless of the number of courses taken, number of hours taken, and the classification of the student. In addition, the State of Texas requires the applicant, upon formal acceptance, to provide proof of the following immunization requirements:

The following immunizations are required for clinical placement eligibility. These immunizations align with the requirements by the Texas Department of State Health Services (TDSHS). Clinical partners may require additional vaccinations. Clinical placement is contingent on complying with the immunizations requirements of our clinical partners, this includes the COVID vaccine for employees and other populations.

Students must have all of the following vaccinations before they may engage in the course activities:

(1) Tetanus-Diphtheria Vaccine: Students must show receipt of one dose of tetanus-diphtheria-pertussis vaccine (Tdap). In addition, one dose of a tetanus-containing vaccine must have been received within the last ten years. Td vaccine is an acceptable substitute, if Tdap vaccine is medically contraindicated.

(2) Measles, Mumps, and Rubella Vaccines:

(A) Students born on or after January 1, 1957, must show, prior to patient contact, acceptable evidence of vaccination of two doses of a measles-containing vaccine administered since January 1, 1968 (preferably MMR vaccine).

(B) Students born on or after January 1, 1957, must show, prior to patient contact, acceptable evidence of vaccination of two doses of a mumps vaccine.

(C) Students must show, prior to patient contact, acceptable evidence of one dose of rubella vaccine.

(3) Hepatitis B Vaccine: Students are required to receive a complete series of hepatitis B vaccine or show serologic confirmation of immunity to hepatitis B virus prior to the start of direct patient care. This series may commence following acceptance into the dental hygiene program, but a titer must be completed and documentation of immunity (positive titer) must be submitted to the dental hygiene department by December 1st of the fall semester of the first year, prior to providing direct patient care.

(4) Varicella Vaccine. Students are required to have received two doses of varicella (chickenpox) vaccine and submit a positive titer upon acceptance into the program.

Limited Exceptions

(1) Notwithstanding the other requirements in this section, a student may be provisionally enrolled in these courses if the student has received at least one dose of each specified vaccine prior to enrollment and goes on to complete each vaccination series as rapid as medically feasible in accordance with the Centers for Disease Control and Prevention's Recommended Adult Immunization Schedule as approved by the Advisory Committee on Immunization Practices (ACIP). However, the provisionally enrolled student may not participate in coursework activities involving the contact described in subsections (a) and/or (d) of this section until the full vaccination series has been administered.

(2) Students, who claim to have had the complete series of a required vaccination, but have not properly documented them, cannot participate in coursework activities involving the contact described in subsections (a) and/or (d) of this section until such time as proper documentation has been submitted and accepted.

(3) The immunization requirements in subsections (b) and (d) of this section are not applicable to individuals who can properly demonstrate proof of laboratory confirmation of immunity or laboratory confirmation of disease. Vaccines for which this may be potentially demonstrated, and acceptable methods for demonstration, are found in §97.65 of this title (relating to Exceptions to Immunization Requirements (Verification of Immunity/History of Illness)).

Such a student cannot participate in coursework activities involving the contact described in Subsection (a) of this section until such time as proper documentation has been submitted and accepted.

- Students may be provisionally enrolled for up to one semester to allow students time to attend classes while obtaining the required vaccines and acceptable evidence of vaccination.
- Polio vaccine is not required. Students enrolled in health-related courses are encouraged to ascertain that they are immune to poliomyelitis.
- Students cannot be provisionally enrolled without at least one dose of measles, mumps, and rubella vaccine if direct patient contact will occur during the provisional enrollment period.
- Students must show, prior to patient contact, acceptable evidence of vaccination of one dose of rubella vaccine.
- Students born on or after January 1, 1957, must show, prior to patient contact, acceptable evidence of vaccination of one dose of mumps vaccine.
- Students shall receive two doses of varicella vaccine unless the first dose was received prior to thirteen years of age.

*Exceptions to Immunization Requirement
(Verification of Immunity/History of Illness)*

- (a) Serologic confirmations of immunity to measles, rubella, mumps, hepatitis A, hepatitis B, or varicella, are acceptable. Evidence of measles, rubella, mumps, hepatitis A, or hepatitis B, or varicella illnesses must consist of a laboratory report that indicates either confirmation of immunity or infection.
- (b) A parent or physician validated history of varicella disease (chickenpox) or varicella immunity is acceptable in lieu of vaccine. A written statement from a physician, or the student's parent or guardian, or school nurse, must support histories of varicella disease.

*Source (modified):
Title 25 Health Services, §§ 97.61-97.72
Of the Texas Administrative Code*

Collin College Dental Hygiene Program Policy on Bloodborne Infectious Diseases

*For Collin College Dental Hygiene Program
Faculty/Staff, Applicants/Students and Patients*

Collin College is dedicated to providing access to quality educational programs regardless of disability and within available resources. The College recognizes the serious implications that the spread of communicable disease has on the health, safety and welfare of the student, faculty, staff, and general public. Therefore, the College is committed to ensuring that each employee, applicant/student and patient be provided with a safe and healthy environment. This communicable disease policy is based on current, scientific, and medical information. It is consistent with guidelines issued by the Center for Disease Control (CDC), Occupational Safety and Health Administration (OSHA) standards, and other national/state health related organizations' recommendations. Since scientific information is prone to frequent change, the Dental Hygiene Program will update this policy annually, or as necessary, as new information on infectious diseases becomes available.

Admission, Employment and Patient Treatment

Persons who are seropositive for HIV/AIDS, HBV or other infectious diseases will not be excluded from employment, admissions, patient treatment or access to the institution's services or facilities because of their health status. They will be provided with all reasonable accommodations unless a medically based evaluation determines that exclusion or restriction is necessary for the welfare of the individual, other members of the institution, patients or affiliates (patient care community).

In the instances when a member of the college community has tested HIV positive or been diagnosed with AIDS, the College will consider all obtainable facts, medical information and legal advice in determining the appropriate course of action to take. All situations will be reviewed on a case-by-case basis considering any recent legislation or health reports. This policy has been developed to provide a fair and equitable method of responding to AIDS within Collin College. *All individuals with HIV/AIDS, HBV or other infectious diseases are expected to seek expert advice concerning their health circumstances and are obligated legally and ethically to conduct themselves in a responsible and safe manner on campus as a protection to the college community.*

The patient consent form contains the following information:

"I understand that my treatment in the Dental Hygiene Clinic at Collin College may expose students and employees to my blood and/or body fluids. If any student or employee is accidentally exposed to my blood/body fluids, I agree to undergo testing for blood pathogens (Hepatitis B, HIV/AIDS). I also agree to have the testing agency report the results of my test to the Dental Hygiene Director at Collin College. I realize that the College recognizes the importance of confidentiality and will only release my test results to those persons having need to know. I understand I must seek the services of an approved physician, for testing purposes and will be responsible for all costs incurred from such services."

Confidentiality/Disclosure

The College recognizes the importance of protecting the confidentiality and privacy of any employee/student found to have HIV/AIDS, HBV or other infectious disease. This information will be handled with care and sensitivity and will be kept confidential. The College also has a responsibility to protect employees, students and patients from the harmful acts or conditions of its employees/students. Complete confidentiality will be protected to the highest degree, however may not be guaranteed in such cases that would prevent responsible actions.

A personal physician, in keeping with the current standards, requirements and recommendations of the Centers for Disease Control (CDC) must routinely assess all students/employees who have a known infectious disease. An evaluation of the individual will include the physician's statement of the individual's susceptibility to infectious diseases often encountered when performing the objective/job skills required for the individual's curriculum.

Communicable Disease Statement

Students who plan to enter the Collin Dental Hygiene Program will be required to read and sign a communicable disease statement and waiver of liability form. This form will become a part of the student's permanent record and will state that the student:

- Has been informed of their risk for exposure to blood and body fluids.
- Understands the potential transmission of bloodborne disease during patient care activities.
- Is financially responsible for any expenses incurred from the testing/treatment following an occupational incident and/or communicable disease exposure.
- Agrees to treat all patients that are assigned regardless of disease state presented by the patient.
- Agrees to undergo testing following an occupational incident or needle stick exposure to bloodborne pathogens.
- Must sign a declination form in the event a student refuses to undergo testing.

Applicants/Students with Infectious Disease

Applicants/students who believe they are at an increased risk of contracting an infectious disease should seek testing and counseling prior to making application to the Dental Hygiene Program. Applicants/students who are HIV/AIDS, or HBV positive will not be barred from working, teaching, attending classes or participating in college sponsored activities unless the applicant/student is unable to follow Standard Precautions. All decisions will be made on a case-by-case basis.

Reporting Infectious Status

Any student or employee who knows, or has reasonable basis for believing that he or she is infected with HIV/AIDS, HBV, HCV or other infectious disease which may pose a threat to others, and whose curriculum or job requires performance of patient care procedures which may prove exposed, has an

obligation to share that information with Program Director. Disclosure will allow the College to protect the welfare of employees, students and patients from the spread of disease, and we can also respond appropriately to the individuals' health and employment/educational needs.

Students, faculty and staff of Collin College identified as having HIV/AIDS, HBV, or HCV will not be barred from working, teaching, attending classes or participating in college activities unless it is determined that he/she is unable or unwilling to conduct themselves in an ethical, responsible and safe manner on campus. All decisions will be made on a case-by-case basis.

Individuals in need of assistance will be referred to counseling services. The individual will receive the college's Bloodborne Policy and, if indicated, the AIDS in the Workplace brochure (<https://www.cdc.gov/hiv/pdf/workplace/cdc-hiv-and-aids-and-the-workplace.pdf>) that provides information regarding the availability of further assistance.

Health Records for Students and Employees

Collin College shall comply with any state and federal laws regarding the confidentiality of educational and medical records of students and staff. Health information about a student or employee is personal and confidential and should be treated as such. Records will be maintained in a secure and confidential manner.

Health Requirement

All students who plan to enter a health-related field of study must be able to prove immunity to mumps, measles, rubella, tetanus, diphtheria, polio and varicella zoster, hepatitis B and tuberculosis. Yearly TB testing must be done before students begin Pre-Clinic and again before they begin their second year. The Hepatitis B vaccine must be started upon acceptance to the program with the first injection. The second injection should be given at least one month after the first dose, and the third injection six months after the first dose. A titer needs to be performed following the last series of Hepatitis B vaccine, as recommended by physician.

Additionally, second year students' immunizations must be current and/or updated and copies on file before start of clinic.

Provision of Care to Patients with Bloodborne Infectious Disease

Dental hygiene services will be provided to all persons in need. Decisions to provide dental hygiene care will not be made solely on the fact that a person has a bloodborne infectious disease, is HIV seropositive or has AIDS. The skill and knowledge level of the student providers, experience of the student providers, equipment available and concerns about compromise of the patient's health status will be taken into account in decision regarding care of individuals with bloodborne infectious disease. The student must consult with the patient's physician to determine if the patient's health status would be significantly compromised by provision of dental treatment.

The patient who has active hepatitis should not be scheduled for dental hygiene care. A consult with the patient's physician to determine the patient's status (non-infectious, infectious, carrier) must be performed prior to treatment. Standard precautions should be followed.

Policy: All patients with HIV/AIDS are expected to seek expert advice concerning their health circumstances and are obligated legally and ethically to conduct themselves in a responsible and safe manner on campus as a protection to the college community.

Procedure: Patients in the Dental Hygiene Clinic will be treated following Standard Precautions as outlined by the Center for Disease Control (CDC) guidelines.

It is the responsibility of Collin College's dental hygiene program to make dental health care safe and effective for all patients and to promote the highest standards of infection control. Acceptable means of protecting dental personnel from contracting infectious diseases are available so that all types of treatment can be rendered in a manner that is safe for all patients and providers.

Patients with medical/dental needs beyond the scope available in the dental hygiene clinic will be referred to the proper agency. Patients will be responsible for all cost incurred as a result of referral. No Collin College faculty or dental hygiene student may ethically refuse to treat a patient whose condition is within the dental hygienists' realm of competence, solely because that patient is at risk of contracting, or has, an infectious disease such as HIV, AIDS or Hepatitis B infection. These patients must not be subjected to discrimination.

Training in Infection Control Procedures

No student will be allowed to deliver patient care in any setting until he/she has been instructed in infection control (as per OSHA guidelines), and has mastered material on safety/standard precautions with satisfactory accuracy. Students will be expected to care for patients with health deviations including patients with HIV/AIDS, HBV, HCV, and other bloodborne infectious diseases as part of routine clinical/laboratory curriculum experiences, following mastery of infection control skills and under faculty supervision.

* The above policy "Dental Hygiene Department Bloodborne Pathogens Policy" will be distributed to clinical patients upon request.

Airborne Pathogens

OSHA regulations do not currently specify specific employee protections from airborne pathogens in the same manner as the Occupational Exposure to Bloodborne Pathogens Standard specifies protections against Bloodborne pathogens. Although the risk of transmission of tuberculosis in dental settings is low, the Centers for Disease Control and Prevention (CDC) recommends dental health care personnel (DHCP) include protocols for TB infection control in their offices' written infection control program.

Tuberculosis

Tuberculosis (TB) is caused by infection with the bacterium *Mycobacterium tuberculosis*. Infection occurs through inhalation of mycobacteria, which then travels to the alveoli of the lungs. In most people who become infected, the body is able to contain the bacteria and prevent it from multiplying. The bacterium can live in the lungs of an infected person for years, even a lifetime, without the person exhibiting any symptoms. This state is called latent TB infection. A person with latent TB is not infectious to others but the infection can develop into active TB disease in the future and usually exhibits a positive reactive tuberculin skin test. Most people who have latent TB infection never develop active disease. Only people with active disease can spread the infection.

People with latent TB infection

- have no symptoms
- don't feel sick
- can't spread TB to others
- can have a positive tuberculin skin test reaction
- can develop TB disease later in life if they do not receive treatment for latent TB infection

Most people who have latent TB infection never develop active TB, but if they do not receive treatment for latent TB infection, about 10 percent of latent TB infections can develop active disease over a lifetime. This can happen when the person's immune system is weakened allowing the bacteria to become active and cause TB disease (e.g., individuals with HIV, diabetes, certain hematologic disorders such as leukemias and lymphomas, prolonged corticosteroid use, and other conditions). Only a person with active TB can transmit the disease.

People with active TB disease

- have symptoms (e.g., a productive cough, night sweats, fever, weakness or fatigue, weight loss, pain in the chest)
- feel sick
- can spread TB to others
- can have a positive tuberculin skin test reaction

The Centers for Disease Control and Prevention (CDC) has developed [guidelines](#) for preventing transmission of *Mycobacterium tuberculosis* in health-care settings.¹

Routine Medical History

Ask all patients about past history of TB or exposure to TB. Ask about TB signs and symptoms and medical conditions that increase their risk for TB disease when taking their medical history. A diagnosis of respiratory TB should be considered for any patient with symptoms including coughing for more than 3 weeks, loss of appetite, unexplained weight loss, night sweats, bloody sputum or hemoptysis, hoarseness, fever, fatigue or chest pains.

Dental Treatment and TB

Because a person with latent TB is not infectious, he or she can be treated in the dental office under standard infection control precautions.²

Any patient with symptoms suggestive of active TB disease should be removed from the area of other patients or staff, instructed to wear a surgical or procedure mask, assessed for the urgency of their dental care and promptly referred for medical care. Standard precautions are insufficient to prevent transmission of the bacterium. Elective dental treatment should be deferred until the patient has been declared non-infectious by a physician. Urgent dental care for a person with suspected or active TB should be provided in a facility that has the capacity for airborne infection isolation and has a respiratory protection program in place.

Reference: <http://www.ada.org/en/member-center/oral-health-topics/tuberculosis-overview-and-dental-treatment-consider>. For further information, "Tuberculosis Screening, Testing, and Treatment of U.S. Health Care Personnel: Recommendations from the National Tuberculosis Controllers Association and CDC, 2019" can be found at https://www.cdc.gov/mmwr/volumes/68/wr/mm6819a3.htm?s_cid=mm6819a3_w.

Functional Abilities / Core Performance Standards

The Dental Hygiene Program complies with the American with Disabilities Act (ADA) and consistent with the ADA, the attached Functional Abilities/Core Performance Standards Worksheet provides the framework to relate functional ability categories and representative activities/attributes to any limitations/deficits in functional abilities. These standards shall be used by the Dental Hygiene Program in combination with the professional scope of practice, job analysis, other resources, and expert consultation to make decisions related to the ability of the dental hygiene student to perform the essential functions of dental hygiene.

If a prospective student is unable to meet the required “Functional Abilities/Core Performance Standards,” the Dental Hygiene Program in consultation with an advisor from the Accommodations at Collin College for Equal Support Services (ACCESS) Office will determine, on an individual basis, whether or not reasonable accommodations can be made that would permit the student to meet these “Functional Abilities/Core Performance Standards” and thus, to continue in the program.

Please note: “Skill/s tied to” under each of the sections is not intended to be a complete listing of skills but rather as an example of a skill for which that ability is required. For a complete listing of skills tied to that ability, please see the program director.

Please Review the list of skills below. If you unable to meet the standard/s even with correction (example: eyeglasses, hearing aids) on any of the items below, please list those on the last page.

Instructions: Please carefully review the sixteen items and answer the three questions at the end.

1. Gross motor ability

- Move within confined spaces
- Sit and maintain balance
- Stand and maintain balance
- Reach above shoulders
- Reach below waist

2. Fine motor ability

- Pick up objects with hands
- Grasp small objects with hands
- Write clearly and neatly with pen or pencil
- Type on a keyboard
- Enter data using a key pad
- Pinch/squeeze or pick up objects with fingers
- Twist knobs with hands
- Must have adequate manual dexterity as to be capable of maintaining sterility

3. Physical endurance

- Stand at patient's side during procedure
- Sustain repetitive movement (example: chest compressions in CPR)
- Maintain physical tolerance
- Work and complete tasks at a reasonable pace
- Walk/stand for prolonged periods of time

4. Physical strength

- Lift 25 pounds
- Move light objects up to 10 pounds
- Restrain combative patient with assistance
- Carry equipment/supplies
- Squeeze with hands (example: use of fire extinguisher)
 - Able to push/roll 60 pounds
- Move heavy object weighing 10-50 pounds
- Use upper body strength

5. Mobility

- Twist
- Bend
- Stoop/squat
- Move quickly
- Climb ladders/stairs/use stools
- Walk

6. Hearing (permissible to use hearing aids if they enable student to meet requirements listed below)

- Hear normal speaking level sounds
- Hear faint voices
- Hear faint body sounds (example: Breath and heart sounds)
- Hear auditory alarms
- Hear telephones
- Hear sounds with stethoscope

7. Visual

- Visually assess clients
- See object up to 20 inches away
- See object more than 20 feet away

- Use peripheral vision
- Distinguish color
- Distinguish color intensity
- See emergency lights/lamps

8. Tactile

- Feel vibrations (example: pulses, fremitus)
- Detect temperature
- Feel the difference in surface characteristics
- Feel the differences in sizes, shapes (example: palpate artery/vein)
- Detect environmental temperature

9. Smell

- Detect odor from patients
- Detect smoke
- Detect gas or noxious smells

10. Reading

- Read and interpret physician orders
- Read and understand written documents
- Read very fine or small print

11. Arithmetic

- Read and understand columns of writing
- Read digital displays
- Read graphic printouts
- Calibrate equipment
- Convert numbers to metric
- Read graphs (vital sign sheets)
- Tell time
- Measure time (duration)
- Count rates (example: pulses, respiratory rate)
- Use measuring tools (example: thermometer)
- Read measurement marks (scales)
- Able to perform basic arithmetic functions (add, subtract, multiply, divide)
- Compute fractions
- Use a calculator
- Record numbers (example: chart observed parameters)

12. Emotional Stability

- Establish therapeutic boundaries
- Provide patients with appropriate emotional support
- Adapt to changing environment/stress
- Deal with the unexpected (example: crisis)
- Focus attention on task despite distractions
- Monitor own emotions
- Perform multiple responsibilities concurrently
- Handle strong emotions (example: grief)
- Show appropriate compassion through communications

13. Analytical Thinking

- Transfer/extrapolate knowledge from one situation to another
- Process information
- Evaluate outcomes
- Problem solve
- Prioritize tasks
- Use long and short term memory

14. Critical Thinking Skills

- Identify cause-effect relationships
- Plan/control activities for others
- Synthesize knowledge and skills
- Sequence information

15. Interpersonal Skills

- Negotiate interpersonal conflict appropriately
- Respect differences in clients
- Establish rapport with clients
- Establish rapport with co-workers
- Work effectively with physicians, staff, patients and patients' families

16. Communication Skills

- Teach (example: patient and family)
- Explain procedures
- Give oral reports
- Interact with others
- Speak on the telephone
- Direct activities of others
- Convey information through writing (example: progress notes)
- Convey information through data entry (electronic health record)
- Speak clearly and distinctly

Please answer the following questions. Indicate if the question does not apply.

Submit this form with your application packet.

1. Please list any of the standards above that you feel that you may not be able to meet even with correction (example: eye glasses or hearing aids). Use the reverse side if necessary.

2. Do you have any limitations or problems that might pose difficulties for which you may need accommodations? If yes, please list. Use reverse side if necessary.

3. For any items listed in the two questions above please contact the ACCESS Office at Collin College (972.881.5898).

ACCESS (Accommodations at Collin College for Equal Support Services) is a comprehensive accommodation program for all Collin College students. Reasonable accommodations for students with documented disabilities are provided. Students with disabilities are encouraged to make an appointment with an ACCESS advisor as soon as possible in order for the program to prepare reasonable accommodations that may exist. The reasonableness of the accommodation will be assessed by a program committee.

Print Name _____

Signature: _____

Date: _____

Health Education Systems, Inc.

Admission Assessment

HESI Exam: Available only from June 1-Dec. 19, 2024

The HESI A2 Exam is used to test academic readiness of those who are wishing to enter the Dental Hygiene program at Collin College. It consists of the following topics: Anatomy and Physiology, Chemistry, Math, Reading Comprehension, Vocabulary and General Knowledge.

The HESI should be taken in the Testing Center at Collin College. The test is offered on the McKinney, Frisco and Farmersville campuses. *Please schedule at least 72 hours in advance of your desired appointment time. Since seating is limited, it is recommended that you not wait until the last minute to secure a test date. If you are unable to complete the HESI exam by December 19, 2024, you will not be able to apply for the Dental Hygiene program for 2025.*

To register and pay for an on-campus exam, click this link:

[HESI Assessments - Collin College](#)

A study guide entitled: HESI Admission Assessment Exam Review (Edition 5) may be purchased through Elsevier or Amazon.

Collin College
Associate of Applied Science Dental Hygiene Degree
Curriculum

Pre Entrance Requirements

		<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
<i>BIOL 2401</i>	<i>Anatomy and Physiology I</i> ¹	3	4	0	112	4
<i>BIOL 2402</i>	<i>Anatomy and Physiology II</i> ¹	3	4	0	112	4
BIOL 2420	Microbiology for Non-Science Majors	3	4	0	112	4
CHEM 1405	Introduction to Chemistry I	3	4	0	112	4
TOTAL HOURS		12	16	0	448	16

FIRST YEAR

First Semester

		<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
DHYG 1201	Orofacial Anatomy, Histology and Embryology	1	3	0	64	2
DHYG 1304	Dental Radiology	2	2	0	60	3
DHYG 1431	Preclinical Dental Hygiene	2	8	0	160	4
<i>ENGL 1301</i>	<i>Composition I</i>	3	1	0	64	3
<i>SPCH 1311</i>	<i>Introduction to Speech Communication</i>	3	0	0	48	3
TOTAL HOURS		11	15	0	400	15

Second Semester

		<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
DHYG 1207	General and Dental Nutrition	2	0	0	32	2
DHYG 1219	Dental Materials	1	2	0	48	2
DHYG 1227	Preventive Dental Hygiene Care	2	1	0	48	2
DHYG 1235	Pharmacology for the Dental Hygienist	2	0	0	32	2
DHYG 1261	Clinical I - Dental Hygienist	0	0	8	128	2
<i>PSYC 2301</i>	<i>General Psychology</i> ¹	3	0	0	48	3
TOTAL HOURS		10	3	8	336	13

SECOND YEAR

First Semester

		<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
DHYG 1211	Periodontology	2	0	0	32	2
DHYG 1215	Community Dentistry	1	4	0	80	2
DHYG 1239	General and Oral Pathology	2	1	0	48	2
DHYG 2153	Dental Hygiene Practice	1	0	0	16	1
DHYG 2201	Contemporary Dental Hygiene Care I	2	0	0	32	2
DHYG 2361	Clinical II - Dental Hygienist	0	0	18	288	3
TOTAL HOURS		8	5	18	496	12

Second Semester

		<u>Lec</u>	<u>Lab</u>	<u>Ext</u>	<u>Cont</u>	<u>Credit</u>
DHYG 2102	Applied Community Dentistry	0	3	0	48	1
DHYG 2231	Contemporary Dental Hygiene Care II (Capstone)	2	1	0	48	2
DHYG 2363	Clinical III - Dental Hygienist	0	0	18	288	3
<i>GEN ED</i>	Select one <i>Humanities / Fine Arts</i> General Education course ⁶	2-3	0-3	0	48-80	3
SOCI 1301	Introduction to Sociology	3	0	0	48	3
TOTAL HOURS		7-8	4-7	18	480-512	12

GRAND TOTAL **48-49** **43-46** **44** **2176-2208** **68**

¹ No course substitution

² May substitute: ARTS 1301, ARTS 1303, ARTS 1304, ARTS 1313, DANC 2303, DRAM 1310, DRAM 2361, DRAM 2362, DRAM 2366, DRAM 2367, ENGL 2322, ENGL 2323, ENGL 2327, ENGL 2328, ENGL 2332, ENGL 2333, ENGL 2342, ENGL 2343, FREN 2303, FREN 2304, HIST 2311, HIST 2312, HIST 2321, HIST 2322, HUMA 1301, MUSI 1306, MUSI 1307, MUSI 1310, PHIL 1301, PHIL 1304, PHIL 2303, PHIL 2306, PHIL 2307 or PHIL 2321

Italicized courses denote general education core.

Collin College Dental Hygiene Program Estimated Costs

All of the costs listed in the bulletin are estimates and subject to change

*Lab fees are not included. ** \$200 minimum required by law

Tuition and Fees	* \$62.00/ credit hour * \$117.00/ credit hour ** \$187.00 credit	In County Out of County Out of State
	First Year Estimated Expenses	Second Year Estimated Expenses
Books	\$964.00	\$406.00
Shoes and Uniforms	\$200.00	\$100.00
Immunizations/ Hepatitis Vaccine	Approximately \$200.00 +	TB/ Flu Annual requirements
Record Keeping Fee for Immunizations	\$30.00	\$30.00
Instruments	\$4,520.00 + Tax	\$360.00 + Tax Manikin Exam Typodont \$400 (optional)
Dental Hygiene Student Prof. Association Dues	\$65.00 (Fall)	\$65.00 (Fall)
Liability Insurance	\$11.00 per year	\$11.00 per year
Cap and Gown Fee	N/A	\$40.00
National Board Review National Board Exam (NBDHE)	N/A	\$450.00 (Fall/optional) \$525.00 (Late Fall)
Regional Board Exam (Clinical)	N/A	\$1100 (Early Spring)
CPR/ AED Certification	\$60.00	\$60.00 (depending on renewal)
Drug Screening	\$40.00	\$40.00
Background Check	\$30.00	\$30.00
Jurisprudence Exam	N/A	\$54.00 (Fall)

Collin College Dental Hygiene Program
2025 Admissions Packet Checklist

ALL ITEMS SHOULD BE SUBMITTED TOGETHER WHENEVER POSSIBLE

Applicant Name _____

- Application Form
- Official Transcripts BIOL 2401 BIOL2402 CHEM 1405 BIOL 2420
- Prerequisite Course Requirements/Grades Earned Form
- HESI Exam Results
- 16 Hours Observation Form
- Typed 1-2 Page Essay
- 2 Reference Forms
- Photograph 4"x6" (casual headshot)
- Functional Abilities form

*Have all Official College Transcripts (no copies accepted) mailed to the address below or transmitted electronically to cmcclellan@collin.edu We will also accept official transcripts if sealed and included with your application.

Collin College
Department of Dental Hygiene, Suite A116 Attn:
Director of Dental Hygiene
2200 W. University Dr.
McKinney TX, 75071

Be sure to send OFFICIAL TRANSCRIPTS* from ALL Institutions, INCLUDING COLLIN TRANSCRIPTS. *NOTE: 2 sets of transcripts will be needed; send 1 to the Director of Dental Hygiene, and 1 to Admissions and Records Office. Electronic transcripts are acceptable if received directly from the college or transcript clearinghouse. Please call 972-548-6535 with any questions. If you are **currently** enrolled at Collin College, you do not need to send a Collin College transcript to the Admissions and Records Office.

Dental Hygiene Prerequisite Course Requirements & Grades Earned

Name: _____

Telephone: _____

Email Address: _____

Prerequisite	Course Number	Grade	Semester/Year Taken	College
Anatomy and Physiology I				
Anatomy and Physiology II				
Introduction to Chemistry				
Microbiology				

Please submit this form along with your application.

All required prerequisites must be completed within five years prior to the application deadline, or no earlier than Spring of 2020. Courses taken more than 5 years prior to the time of application deadline will not be accepted. Every applicant is responsible for ensuring the accurate transfer of courses prior to submitting an application (See Academic Advising for assistance or call 972-548-6778 or 972-548-6779). Please note that the lack of prior approval will delay the processing of your application, and may affect your acceptance into the program.



Dental Hygiene Program Admission Application

Read the application carefully, complete, sign, *mail or hand deliver* with required documents on or before **January 23, 2025**. Submitting an application is not a guarantee of acceptance into the program.

I. Personal Information (Please Print or Type)

Last Name		First Name		Middle Initial	
Other Legal Name Used		Collin Student ID No.			
Street Address		County			
City		State		Zip Code	
Home Phone		Cell Phone			
Personal Email					

Applicants are required to apply and be accepted at Collin College. The application requires submission of official transcripts. Once accepted to Collin College, please order a transcript evaluation to determine if courses (not taken at Collin College) will transfer.

Have you submitted a student application with official transcripts and been accepted at Collin College?

Yes _____ No _____

Have you requested a transcript evaluation and are aware of which courses are eligible to transfer?

Yes _____ No _____

Have you previously applied to this program?

Yes _____ No _____

If Yes, please state the year of application: _____

Have you ever been convicted or pled guilty to a felony or do you have a criminal charge pending?

Yes _____ No _____

If yes, give the year, location, and nature of the violation and disposition:

II. Academic Information

Complete Academic History.

Applicants must submit official transcripts of all colleges attended, **including Collin College.**

<u>Colleges Attended</u>	<u>Dates</u>

List any degree(s) or certifications you have earned and your major:

Code of Conduct Statement:

Are you currently, or have you ever violated the Student Code of Conduct or received a college disciplinary penalty while attending Collin College or any other college/university?

Yes _____ No _____

Have you ever been on academic warning, probation, or suspension while attending Collin College or any other college/university?

Yes _____ No _____

If you answered "yes" to either of the two questions above, please explain and include dates:

Statement of Understanding:

I understand that I must apply for admission to Collin College through the Apply Texas application portal. I understand that admission to Collin College does not guarantee admission to the Collin College Dental Hygiene Program and that I must receive an acceptance letter from the Dental Hygiene Program and return an acceptance reply in order to enroll in Dental Hygiene courses.

Yes _____ No _____

Applicant's Signature: _____ **Date:** _____

I have read the Functional Abilities/Core Performance Standards for Dental Hygiene as listed in this packet.

Initials

NOTE: The application review will begin after the application deadline date and will take approximately 6-8 weeks to complete. A status letter will be sent shortly thereafter.

*Please print, complete and sign the application. **Mail or hand deliver the application and all required documentation on or before the application deadline date to:***

**Collin College – McKinney Campus
Attn: Dental Hygiene Program
2200 West University Drive, A116
McKinney, Texas 75071**

**Collin College Dental Hygiene Program
Registered Dental Hygienist Observation Verification Form**

Name of Applicant: _____ **Applicant's Phone Number:** _____

Instructions: Observation hours will need to be observed through a registered dental hygienist only. **After completing the observation form, it should be placed in a sealed envelope and signed across the flap by the hygienist who was observed.** It may then be added to your application packet for delivery to the Dental Hygiene office. Your completed packet may be mailed or hand-delivered to the office. If the applicant has observed more than one hygienist, multiple forms may be used and handled in the same manner. Forms that are not mailed or received in a sealed envelope with a signature on the flap may not be accepted. Envelopes must be received by the Collin College Dental Hygiene Department by **Thursday, January 23, 2025**, by 5:00P.M. **LATE FORMS WILL NOT BE ACCEPTED, NO EXCEPTIONS.** (Tracking your items is recommended)

Date	Observation Location Office Name and Telephone Number	Name of Dental Hygienist Signature and License Number	Number of Hours Observed
Total Hours			

A minimum of 16 observation hours are required

PLEASE MAIL FORM TO:
Collin College
Director, Dental Hygiene
2200 W. University Drive, Suite A116
McKinney, TX 75071

**Collin College Dental Hygiene Program
Professional Reference Form**

The following person is using your name as a professional reference for application to the Collin College Dental Hygiene Program. The applicant must have this evaluation in his/her file in order to be considered for admission to the Dental Hygiene Program. We appreciate you taking time to complete the following questionnaire. **This form must be received by 5:00 P.M. Thursday, January 23, 2025.** Please mail to the address below or email to: ltrop@collin.edu The reference may also be placed in a sealed envelope and signed across the flap and given to the applicant. Unsealed or unsigned forms will not be accepted.

**Collin College
Director, Dental Hygiene Program
2200 W. University, Suite A116
McKinney, Texas 75071**

Applicant's Name: _____

Please check your responses:

In what capacity do you know the applicant? ___Employer ___Educator

How long have you known the applicant? ___<6 months ___6-12 months ___1-3 years ___>3 years

Rate the applicant in the following areas:

Communication Skills:

___Unable to assess

___Occasionally uses poor grammar in verbal and written communication

___Frequently uses poor grammar in verbal and written communication

___Always uses proper grammar in verbal and written communication

___Usually uses proper grammar in verbal and written communication

Comments: _____

Dependability/Attendance:

___Unable to assess

___Frequently absent or late, calls in

___Frequently absent or late, rarely calls in

___Occasionally absent or late, always calls

___Never absent or late

Comments: _____

Applicant's name: _____

Neatness/Grooming: *hygiene includes external environmental odors

- Unable to assess
- Consistently displays poor hygiene and/or grooming
- Occasionally displays poor hygiene and/or grooming
- Usually neat and well-groomed
- Always neat and well-groomed

Comments: _____

Interpersonal Skills:

- Unable to assess
- Displays difficulty getting along with others
- Makes an attempt to get along with others, but is easily angered or swayed
- Gets along with others most of the time
- Always gets along with others

Comments: _____

Organization:

- Unable to assess
- Disorganized; does not complete tasks
- Occasionally disorganized, but still completes tasks
- Well-organized in work habit; independently productive

Comments: _____

Applicant's name: _____

Initiative:

___ Unable to assess

___ Relies on direction for all actions

___ Occasionally needs direction; occasionally initiates own activities

___ Seldom needs direction; frequently initiates own activities

___ Self-motivated; seeks opportunities to gain new knowledge and asks appropriate questions

Comments: _____

If you are a dentist, would you employ this individual once a licensed dental hygienist?

___ Yes

___ No

___ N/A

Additional Comments:

Signature: _____ Date: _____

Printed Name: _____

Business/Company/Institution: _____

Phone: _____

Collin College Dental Hygiene Program Professional Reference Form

The following person is using your name as a professional reference for application to the Collin College Dental Hygiene Program. The applicant must have this evaluation in his/her file in order to be considered for admission to the Dental Hygiene Program. We appreciate you taking time to complete the following questionnaire. **This form must be received by 5:00 P.M. Thursday, January 23, 2025.** Please mail to the address below or email to: ltrop@collin.edu The reference may also be placed in a sealed envelope and signed across the flap and given to the applicant. Unsealed or unsigned forms will not be accepted.

**Collin College
Director, Dental Hygiene Program
2200 W. University, Suite A116
McKinney, Texas 75071**

Applicants Name: _____

Please check your responses:

In what capacity do you know the applicant? ___Employer ___Educator

How long have you known the applicant? ___<6 months ___6-12 months ___1-3 years ___>3 years

Rate the applicant in the following areas:

Communication Skills:

___Unable to assess

___Occasionally uses poor grammar in verbal and written communication

___Frequently uses poor grammar in verbal and written communication

___Always uses proper grammar in verbal and written communication

___Usually uses proper grammar in verbal and written communication

Comments: _____

Dependability/Attendance:

___Unable to assess

___Frequently absent or late, calls in

___Frequently absent or late, rarely calls in

___Occasionally absent or late, always calls

___Never absent or late

Comments: _____

Applicant's name: _____

Neatness/Grooming: *hygiene includes external environmental odors

- Unable to assess
- Consistently displays poor hygiene and/or grooming
- Occasionally displays poor hygiene and/or grooming
- Usually neat and well-groomed
- Always neat and well-groomed

Comments: _____

Interpersonal Skills:

- Unable to assess
- Displays difficulty getting along with others
- Makes an attempt to get along with others, but is easily angered or swayed
- Gets along with others most of the time
- Always gets along with others

Comments: _____

Organization:

- Unable to assess
- Disorganized; does not complete tasks
- Occasionally disorganized, but still completes tasks
- Well-organized in work habit; independently productive

Comments: _____

Applicant's name: _____

Initiative:

___ Unable to assess

___ Relies on direction for all actions

___ Occasionally needs direction; occasionally initiates own activities

___ Seldom needs direction; frequently initiates own activities

___ Self-motivated; seeks opportunities to gain new knowledge and asks appropriate questions

Comments: _____

If you are a dentist, would you employ this individual once a licensed dental hygienist?

___ Yes

___ No

___ N/A

Additional Comments:

Signature: _____ Date: _____

Printed Name: _____

Business/Company/Institution: _____

Phone: _____