



Financial Aid Office
FinancialAid@collin.edu

SCC - P: (972)881-5760 F: (972)881-5118
PRC - P: (972)377-1760 F: (972)377-1611
CPC - P: (972)458-6760 F: (972)548-6703

Veterans Intent to Register Form

Student Information

Name: _____ CWID: _____

Address: _____
Street City State Zip Code

Phone: _____ Email: _____

All veteran students with a valid degree plan on file MUST submit this form each semester.

Request for VA benefits for: _____
(Semester and Year)

I am seeking the following degree: _____

This is a change from my previous degree¹: Yes No

I intend to enroll in the following courses²: Indicate mini-session classes with a checkmark. ✓

Course	Hours	Mini Session?	Course	Hours	Mini Session?
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>

I am repeating the following course(s)³: _____

OFFICE USE ONLY

Courses on degree plan? Yes No If no, comment: _____

Pre-requisite (in catalog)? Yes No _____

Remedial? Yes No Test scores support? Yes No

Notes: _____

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Statement of Understanding

Educational Objective

1. Students receiving veterans educational benefits are required to file a degree plan with Collin. Students must notify the Collin Veterans Affairs Office located in the Financial Aid Office immediately if they change their degree plan. A valid degree plan must be on file before a student can be certified.
2. Students will only be certified for those classes required for completion of the degree plan on file with Collin, as well as any remedial coursework for which the student has tested into and any pre-requisite courses listed in the catalog as required for classes on the degree plan on file.
3. Students who have been certified for any of the following based on the courses submitted on this form will owe money back to the VA: Courses not on the Collin degree plan; courses on a degree plan for any other institution (with the exception of a PII), any course that will/have transferred in from another institution; courses in which the student has already received a passing grade or courses that are listed in the catalog as “recommended”.
4. Prior to certification, transfer students must have an official transcript from each college previously attended on file in the Admissions Office. All transcripts must be evaluated prior to being certified for benefits. Once all transcripts are received, processing is completed by degree evaluators located in the Admissions and Records Office (ARO). Degree plan requests are evaluated on a first-come, first-served basis and can take up to 6 weeks or longer depending on the time of year.

Educational Expenses

5. Students receiving veterans educational benefits (with the exception of Chapter 31 for all expenses and Chapter 33's for tuition and fees only) are responsible for the payment of all education expenses, including tuition and fees, book, supplies, etc. (Chapter 33's receiving less than 100% tuition and fees will be responsible for the difference.)
6. Chapter 33 students must be attending at least one (1) on-campus class (i.e., cannot be taking all distance-learning courses) and more than half time in order to receive BAH.

Miscellaneous

7. Students who have failed or withdrawn from a course can repeat it one time.
8. Any and all changes to a student's schedule (including adds, drops, withdrawals), degree plan, contact information, etc, must be reported to the Collin Veterans Affairs Office immediately.

By signing this form below, I am stating that I have read, understand and accept all the above items with regards to my veterans educational benefits. In addition, I understand that any change(s) to my schedule from what is listed on the first page of this form may effect when I am certified as well as the dates and/or hours certified for. I further understand that I am responsible for knowing and understanding all the requirements for receiving veterans educational benefits whether listed here or not, and that I will be responsible for any overpayments due the DVA.

Student Signature

Date