

# Collin County Community College District APPLICATION FOR SABBATICAL LEAVE

## Instructions

Please complete this application by responding to **all** items. Attach requested documentation (in the order requested) and secure the appropriate signatures prior to submitting the application to the chair of the Sabbatical Leave Committee. **Please submit the original and 10 copies.**

Name Kimberly C. Harris, Ph.D. CWID 110476511  
Title Professor of Music Division Academic Affairs McKinney

Have you ever been granted a sabbatical?  If yes: Dates of Prior Sabbatical(s): \_\_\_\_\_  
Please provide a brief description of your previous sabbatical project:

I have never had a sabbatical.

## Sabbatical Leave Period Being Requested

Dates: Beginning Date Aug. 2023 Ending Date Dec. 2023  
Jan 2024 May 2024  
Length:  One semester  Two semesters  Other \_\_\_\_\_

## Applicant's Agreement

### ABSTRACT

Please give a summary description of the project and its significance in improving teaching and learning at Collin College. Please use language that can be readily understood by persons in areas of expertise other than your own. **PLEASE DO NOT EXCEED SPACE PROVIDED BELOW.**

Evidence-based practices demonstrate that course design, rather than content, rules as "king" of instruction. When course design aligns all aspects of instruction with Student Learning Outcomes (SLOs), the resulting framework benefits students by allowing them to demonstrate mastery through a scaffolding of assessments and learning activities (McTighe and Wiggins, 2012). According to recent literature, textbook costs are rising at a rate four times that of inflation and approximately only 30% of students purchase required course textbooks (Hilton, 2016). Currently, no resources exist that are both free for the Collin College Music Appreciation students that also align with the Collin College and State of Texas required SLOs including the Core Objectives: Teamwork, Communication Skills, Critical Thinking, and Social Responsibility.

My sabbatical plan is to create a Music Appreciation Open Education Resource specifically aligned to the SLOs required by Collin College and the State of Texas for the MUSI1306 Music Appreciation Core classes. Sets of clear and measurable unit level learning objectives with assessments and corresponding rubrics (including a set that can be partially co-developed with students) will be created using the backward design method. A set of learning activities that align with the assessments will also be created. Any faculty teaching the Music Appreciation courses will have the option to offer students this free resource that aligns with the required SLOs. Faculty will also have access to the aligned assessments and learning activities. I will also create a series of professional development videos associated with the resources. The deliverables from this sabbatical will increase student access, reduce student costs, and improve assessment of the SLOS for the MUSI1306 course. Thank you for your consideration.

If granted a sabbatical leave by Collin County Community College District (Collin College), I agree to return to Collin College for one full year upon completion of the sabbatical leave. I further agree to abide by the Sabbatical Leave Contract, and Sabbatical Leave Policies and Guidelines.

Applicant: Kimberly B. Harris, Ph.D.

Date: 11/15/2022

### Verification of Eligibility

(This section should be completed by the Dean/Director/Supervisor after verifying the eligibility of the applicant with Human Resources.)

Collin College employee, Kimberly Harris,  is  is not\* eligible to be considered by the Sabbatical Committee for sabbatical leave.

\*Not eligible due to:

- Less than five (5) years of service                       Currently in non-exempt position  
 Prior sabbatical completed within last five (5) years                       On Sabbatical Committee  
 Other \_\_\_\_\_

Dean/Assoc. Dean/Director/Supervisor: Verified by Gen Hoffmeyer Date: 12/11/2022

### Approval Path

Recommended                       Not recommended

Justification: \_\_\_\_\_

Dean/Assoc. Dean/Director/Supervisor: Brandy Fair Date: 11/28/22

Recommended                       Not recommended

Justification: The application demonstrates a need for OER materials in music appreciation.

Sabbatical Committee Chair: A. White Date: 12-19-22

Recommended                       Not recommended

Justification: \_\_\_\_\_

Campus Provost: [Signature] Date: 1-11-23

Recommended                       Not recommended

Justification: \_\_\_\_\_

SVP, Campus Operations: [Signature] Date: 2/16/23

Recommended                       Not recommended

Justification: \_\_\_\_\_

District President: [Signature] Date: 3/29/23

Board of Trustees:  Approved                       Not Approved                      Date: 3/28/2023

Dates of Approved Sabbatical Leave:

Beginning Date: 5/10/2022 1/3/2024 Ending Date: 5/10/2024

## Genevieve Northup

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**From:** Abe Johnson  
**Sent:** Wednesday, March 22, 2023 1:11 PM  
**To:** Genevieve Northup  
**Subject:** FW: Status of Sabbatical Leave Application - Please help!

FYI

I approved the move to Spring 2024

[Abe Johnson, Ed.D.](#)

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Collin College  
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**From:** Kimberly Harris <[kharris@collin.edu](mailto:kharris@collin.edu)>  
**Sent:** Wednesday, March 22, 2023 11:25 AM  
**To:** Abe Johnson <[ajohnson@collin.edu](mailto:ajohnson@collin.edu)>  
**Subject:** Re: Status of Sabbatical Leave Application - Please help!

Hi Abe,

When I asked to transfer to Wylie, I told Mary McRae that I had applied for a sabbatical. She asked me if it could be for spring 24 instead of fall 23 so that I could get things running. Is it possible to please move my sabbatical to spring so that I may start the fall at Wylie? What do I need to do (besides email you—which is what Mary told me to do) next? I hope we can move it because Courtney already completed the fall schedule with me doing almost everything music Wylie has to offer.

Thank you for recommending me for a sabbatical. I greatly appreciate it.

Best,

Kimberly

*Kimberly C. Harris, Ph.D.*  
Professor of Music  
Chair, Discipline Appeals Committee  
Secretary, Faculty Council  
Collin College-McKinney Campus

**Sabbatical Leave Proposal Fall 2023**  
**Professor of Music**  
**Kimberly C. Harris, Ph.D.**

**A. Rationale and Plan:**

Evidence-based practices demonstrate that course design, rather than content, rules as “king” of instruction. When course design aligns all aspects of instruction with Student Learning Outcomes (SLOs), the resulting framework benefits students by allowing them to demonstrate mastery through a scaffolding of assessments and learning activities (McTighe and Wiggins, 2012). Studies have shown that students are more invested in a course when students help create parts of the criteria by which they will be assessed. Creating assessments, rubrics, and learning activities based on SLOs is fundamental to teaching and learning. As co-creators, students benefit through the teamwork, communication skills, and critical thinking required to establish the product; they gain a clearer understanding of expectations for assessments and assignments; and they cultivate a deeper connection to the course SLOs. According to recent literature, textbook costs are rising at a rate four times that of inflation and approximately only 30% of students purchase required course textbooks (Hilton, 2016). Currently, no resources exist that are both free for the Collin College Music Appreciation students that also align with the Collin College and State of Texas required SLOs including the Core Objectives: Teamwork, Communication Skills, Critical Thinking, and Social Responsibility.

My sabbatical plan is to create a Music Appreciation Open Education Resource specifically aligned to the SLOs required by Collin College and the State of Texas for the MUSI1306 Music Appreciation Core classes. Sets of clear and measurable unit level learning objectives with assessments and corresponding rubrics (including a set that can be partially co-developed with students) will be created using the backward design method. A set of learning activities that align with the assessments will also be created. Any faculty teaching the Music Appreciation courses will have the option to offer students this free resource that aligns with the required SLOs. Faculty will also have access to the aligned assessments and learning activities. The resource will be designed so that faculty can choose to teach chronologically or by genre, an option currently not available. I will also create a series of professional development videos that teach faculty the benefits of 1) using their learning outcomes as part of the backward course design process, 2) creating rubrics and assessments that increase the transparency and effectiveness of their instruction 3) incorporating all of this effectively in Canvas. The deliverables from this sabbatical will increase student access, reduce student costs, and improve assessment of the SLOS for the MUSI1306 course. I have wanted to do this for some time. I have started with a few OER resources; however, I have not had the necessary time needed to create an entire OER text that aligns on all levels with the SLOs. Thank you for your consideration.

## B. Timeline

### Weeks 1-2

Review existing OER for Music Appreciation courses

Create Fundamentals Unit for textbook

### Weeks 3-5

Map Course Level SLOs

Create Medieval & Renaissance Music Units for textbook

### Weeks 6-9

Write Unit Level SLOs

Create Baroque and Classical Music Units for textbook

### Weeks 10-13

Create Assessments, Learning Activities, and Rubrics

Create Romantic Period Unit for textbook

### Weeks 14-16

Create Professional Development Videos

Create 20<sup>th</sup>-Century Music Unit for textbook

## C. Bibliography

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#### D. Resources

N/A