

**Naming of College
District Facilities**

Nominations may be received by the District President or any member of the Board of Trustees. The authority to name buildings, rooms, special areas, and other College District facilities is reserved solely for the Board of Trustees and will conform to one or more of the following criteria:

1. The name may indicate the function of the building/facility.
2. The name may honor any person or organization who has made an exceptional contribution to the College District.
3. The name may honor a substantial benefactor of the College District, as recommended by the Board of Trustees or the Collin County Community College District Foundation, Inc. Board of Directors.

These nominations may be in the form of renewable sponsorships, naming rights in perpetuity, and/or planned legacy gifts and will be pursuant to the gift-giving procedures established by the Collin County Community College District Foundation under the following guidelines:

- a. Renewable sponsorships primarily shall be used for the College District's lab facilities.
- b. Naming rights in perpetuity primarily shall be used for classrooms and facilities based on an amount no smaller than the stated value of an endowed scholarship, as adopted, at the time of the gift.
- c. The College District shall set a minimum dollar threshold of \$250,000 for non-classroom named gifts in perpetuity to be adjusted over time as necessary, however;
- d. A planned gift must exceed \$500,000 to qualify for installation of naming rights prior to the gift being realized and must be irrevocable.

**Withdrawal of
Naming Rights**

The Board of Trustees may vote to remove the naming rights given to any buildings, rooms, special areas, and other College District facilities should the Board determine, in its discretion, that there has been an adverse effect on the reputation of the College District to an extent deemed relevant by the College District or upon recommendation of the College District through the District President.