

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
February 26, 2013**

The Collin County Community College District (Collin College District) conducted its regular monthly Board of Trustees meeting on February 26, 2013, in the Board Room, Room 139, Collin Higher Education Center, with Chairman Mac Hendricks presiding. Trustees in attendance were Ms. Stacy Anne Arias, Dr. J. Robert Collins, Mr. Andrew Hardin, Ms. Jenny McCall, Mr. Sam Roach, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Trustee Tino Trujillo was absent. Other attendees included District President Cary A. Israel, college administrators, faculty, students, staff, community members, and vendor representatives.

CALL TO ORDER

Chairman Hendricks called the February 26, 2013, meeting of the Board of Trustees of Collin County Community College District to order at 5:34 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Hendricks recessed the meeting to closed session at 5:35 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; 551.074 Personnel Matters, and 551.082 and 551.0821 Certain School Board Deliberations: Discussion of Discipline of Student.

OPEN SESSION

Chairman Hendricks reconvened the meeting at 7:11 p.m. in Room 139 and welcomed those in attendance. Chairman Hendricks called on Shirley Harmon to certify posting of the notice of the meeting.

CERTIFICATION OF THE NOTICE OF THE FEBRUARY 26, 2013, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Shirley Harmon certified the notice of the February 26, 2013, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Chairman Hendricks led the pledges of allegiance to the American and Texas flags.

APPROVAL OF THE MINUTES OF THE JANUARY 22, 2013, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

On motion of Ms. Arias, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its January 22, 2013, regular meeting.

**APPROVAL OF THE MINUTES OF THE FEBRUARY 13, 2013, RETREAT
OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

On motion of Dr. Collins, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its February 13, 2013, retreat.

PUBLIC COMMENTS

Dr. Linda Adams, Professor of Physical Education/Wellness Program Coordinator, invited the Board of Trustees and audience members to attend the 2013 Health and Safety Fair at the Central Park Campus on Friday, March 1, 9 a.m. to 2 p.m. Professor of Nursing LaDonna Kampas talked about the many screenings that would be available at the Fair. She said there would be 57 external vendors providing services for the public, Collin students, faculty and staff. Eight major Collin County hospitals will also be represented to provide screening and other services. Screenings will include cholesterol, diabetes, skin cancer, AIDS, hearing and vision, blood pressure, spinal compression and others. There will also be a blood drive. New to this year's Fair, the Veteran's Service Office will be present to discuss their services in helping veterans. Solis Women's Health will be another vendor new to the Fair. Tai Chi and other therapy-oriented vendors will also be present. Professors Adams and Kampus distributed an invitation and bookmark to the board members. They reiterated that the Fair would not be possible without the outstanding generosity of the community vendors. Dr. Adams said the nursing faculty and other on-campus programs would also be represented.

President Israel thanked Professors Adams and Kampus for their leadership. He said the Fair grows larger each year and has more and more participants. Many people from the community as well as the students, faculty, and staff take advantage of what the Fair has to offer. He said is it a fantastic initiative.

2013-2-1 Personnel Report for February 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Personnel Report for February 2013.

On motion of Mr. Wainwright, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the Personnel Report for February 2013 as presented.

2013-2-1a Faculty Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Faculty Appointments:

NAME	TITLE	DATE	DEPARTMENT	REASON
Lillian Valdez	Professor, Health Information Management	8/14/2013	Health Science & Emergency Services	Replacement Ann Massey

2013-2-1b Staff Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Staff Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Tomas "Felipe" Fabela	Plant Operations Worker	1/28/2013	Safety, Security, Facilities and Construction	Replacement Jimmy Smith
John Hines	Coordinator, Culinary Arts Lab	2/11/2013	Business and Computer Systems	Replacement Sheila Kao
James "Jim" Smith	Lab Instructor	1/14/2013	Science, Technology, Engineering & Math	Replacement Ehimare Aigbivbalu
Bryce Yates	Collin College Police Officer	2/18/2013	Safety, Security, Facilities and Construction	Replacement Cheryl Quillin

2013-2-1c Safety and Security Officers Appointment

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of the Collin County Community College District approves the Warrant of Appointment for the following Police/Peace Officers until termination from the District:

NAME
Bryce Yates

2013-2-1d Promotions/Laterals/Changes

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Promotions/Laterals/Changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Jinjer Holmes	N: Student Development Specialist O: Admissions & Records Assistant	2/11/2013	N: Student Development, PRC O: Student Development, CPC	Promotion/Replacement
Jeanne Johnson	N: Coordinator/Advisor CEWD O: Financial Aid/VA Advisor	2/6/2013	N: Continuing Education & Workforce Development, CYC O: Financial Aid/Veteran Affairs, CPC	Promotion/Replacement

2013-2-1e Resignations/Terminations

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Resignations/Terminations:

EMPLOYEE	LAST DAY	SERVICE	TITLE	DEPARTMENT
David Alexander	2/6/2013	10	Professor, Music	Fine Arts
Betty Brown	1/30/2013	2	Coordinator, Nursing Recruitment/ Articulation	Health Sciences & Emergency Services
Erin Darity	1/28/2013	5	Academic Advisor	Student Development
Diane Durbin	3/20/2013	24	Reference Associate	Library
Marisol Espinal	1/9/2013	<1	Career Coach (TAACCT Grant)	Vice President / Provost Office
An-Lee Feng	2/28/2013	11	Database Administrator	Academic Technology Network Services
Javier Hernandez	1/25/2013	<1	Business Advisor	Small Business Development Center
Shane Larson	1/24/2013	<1	Lab Assistant	Math and Natural Sciences
Jameson Miller	1/30/2013	3	Lab Assistant	Science, Technology, Engineering & Math
Jill Moore	5/17/2013	8	Professor, Developmental Math	Developmental Education
Carolyn Williamson	1/31/2013	18	Admissions & Records Assistant	Student Development

President Israel publically thanked Diane Durbin for the 24 years of magnificent service with the District. He also acknowledged Ann Feng, Carolyn Williamson and Jill Moore saying they have done a great job at Collin and would be missed. He wished Diane, Ann, Carolyn, and Jill much happiness and success in their future endeavors.

2013-2-2 Approval of the Permanent Expulsion of a Student

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the permanent expulsion of a student.

President Israel said the Board of Trustees had been fully informed and discussed the facts regarding the request to permanently expel a student in their executive session, but in keeping with FERPA privacy laws the information could not be discussed in open session.

On motion of Mr. Roach, seconded by Dr. Collins, the Board of Trustees of Collin County Community College District unanimously approved the permanent expulsion of a student.

2013-2-3 Approval to Enter into an Agreement with the Collin County Elections Administrator for Election Services for the May 11, 2013, Election

WHEREAS, at its meeting of January 22, 2013, (agenda item 2013-1-3), the Board of Trustees of Collin County Community College District approved entering into an agreement with the Collin County Elections Administrator for election services for the May 11, 2013, Election, and if required, the Run-off Election of all voting precincts in Collin County; AND

WHEREAS, the Collin County Elections Administrator will not be providing election services for the May 11, 2013, Election, and if required, the Run-Off Election for Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District; NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District enters into an agreement with the Collin County Elections Administrator for an Election Services Agreement between Collin County Community College District and the Collin County Elections Department for the May 11, 2013, Election and, if required, the Run-Off Election for all voting precincts in Collin County, with the exception of Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

On motion of Mr. Hardin, seconded by Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved entering into an agreement with the Collin County Elections Administrator for an Election Services Agreement between Collin County Community College District and the Collin County Elections Department for the May 11, 2013, Election and, if required, the Run-Off Election for all voting precincts in Collin County, with the exception of Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

2013-2-4 Approval to Enter into an Agreement with the Denton County Elections Administrator for Election Services for the May 11, 2013, Election

WHEREAS, at its meeting of January 22, 2013, (agenda item 2013-1-3), the Board of Trustees of Collin County Community College District approved entering into an agreement with the Collin County Elections Administrator for election services for the May 11, 2013, Election, and if required, the Run-off Election of all voting precincts in Collin County; AND

WHEREAS, the Collin County Elections Administrator will not be providing election services for the May 11, 2013, Election, and if required, the Run-Off Election for Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District; AND

WHEREAS, the Denton County Elections Administrator will be providing election services for the May 11, 2013, Election, and if required, the Run-Off Election, for Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper, and Prosper Independent School District; NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District enters into an agreement with the Denton County Elections Administrator for an Election Services Agreement between Collin County Community College District and the Denton County Elections Department for the May 11, 2013, Election and, if required, the Run-Off Election for all voting precincts in Collin County, within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

On motion of Mr. Hardin, seconded by Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved entering into an agreement with the Denton County Elections Administrator for an Election Services Agreement between Collin County Community College District and the Denton County Elections Department for the May 11, 2013, Election and, if required, the Run-Off Election for all voting precincts in Collin County, within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

President Israel complimented Vice President Kim Davison on the tremendous job she has done on the election information.

2013-2-5 Approval of the Appointment of Sharon Rowe, Collin County Elections Administrator, for the May 11, 2013 Election

WHEREAS, at its meeting of January 22, 2013 (agenda item 2013-1-4), the Board of Trustees of Collin County Community College District approved the appointment of Sharon Rowe, Collin County Elections Administrator, as the Chief Deputy Early Voting Clerk for the May 11, 2013, Trustee Election, AND

WHEREAS, Sharon Rowe, Collin County Election Administrator, will not be providing election services for the May 11, 2013, Election, and if required, the Run-Off Election for Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District, NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the appointment of Sharon Rowe, Collin County Elections Administrator, as the Chief Early Voting Clerk for the May 11, 2013, Election for all precincts in Collin County, with the exception of Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

On motion of Mr. Roach, seconded by Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved the appointment of Sharon Rowe, Collin County Elections Administrator, as the Chief Early Voting Clerk for the May 11, 2013, Election for all precincts in Collin County, with the exception of Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

2013-2-6 Approval of the Appointment of Frank Philips, Denton County Elections Administrator, for the May 11, 2013, Election

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the appointment of Frank Philips, Denton County Elections Administrator, as the Chief Early Voting Clerk for the May 11, 2013, Election for Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

On motion of Dr. Collins, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the appointment of Frank Philips, Denton County Elections Administrator, as the Chief Early Voting Clerk for the May 11, 2013, Election for Collin County precincts within the City of Celina, Celina Independent School District, City of Prosper and Prosper Independent School District.

2013-2-7 Approval of a Resolution (English and Spanish versions) Ordering a General Election for the Purpose of Electing Four Members of the Collin County Community College District Board of Trustees, Places 4, 5, 6 and 9

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves a resolution (English and Spanish versions) ordering a general election on May 11, 2013, for the purpose of electing four (4) members of the Board of Trustees of Collin County Community College District in Trustee Places 4, 5, 6 and 9; defining voting precinct boundaries as the same as defined by the Independent School Districts; designating location of polling places; providing for early voting; setting a time for canvassing of election returns; authorizing publication of this resolution; and stating other items necessary to the election process.

On motion of Mr. Roach, seconded by Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved a resolution (English and Spanish versions) ordering a general election on May 11, 2013, for the purpose of electing four (4) members of the Board of Trustees of Collin County Community College District in Trustee Places 4, 5, 6 and 9; defining voting precinct boundaries as the same as defined by the Independent School Districts; designating location of polling places; providing for early voting; setting a time for canvassing of election returns; authorizing publication of this resolution; and stating other items necessary to the election process.

2013-2-8 Approval of U.S. General Services Administration (GSA) Standard Rates for Texas as the Basis for the District’s Mileage and Per Diem Rates

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District, approves the U.S. General Services Administration (GSA) Standard Rates for Texas as the basis by which the District will set mileage and per diem rates and authorizes the President or his designee to make ongoing adjustments to the District’s rates to reflect those set by GSA, effective March 1, 2013.

Dr. Collins made a motion, seconded by Mr. Roach, that the Board of Trustees of Collin County Community College District approve the U.S. General Services Administration (GSA) Standard Rates for Texas as the basis by which the District will set mileage and per diem rates and authorize the President or his designee to make ongoing adjustments to the District’s rates to reflect those set by GSA, effective March 1, 2013. After discussion, Dr. Collins amended the motion with approval from Mr. Roach as second. The amended motion and board action is as follows:

On motion of Dr. Collins, seconded by Mr. Roach, the Board of Trustees of Collin County Community College District unanimously approved the U.S. General Services Administration (GSA) Standard Rates for Texas as the mileage and per diem rates effective March 1, 2013, and further directed the President to review the GSA rates for Texas annually and bring any recommendation for adjustment to the Board of Trustees for approval.

As a result of the Board’s approval, rates beginning March 1, 2013, will be as follows:

	<u>Current Rate</u>	<u>GSA Rate/ Proposed Rate Effective 03/01/2013</u>
<i>Per Diem</i>		
Breakfast	\$ 8	\$ 10
Lunch	\$ 12	\$ 15
Dinner	<u>\$ 16</u>	<u>\$ 21</u>
Total	\$ 36	\$ 46
 <i>Mileage</i>	 .50	 .56

2013-2-9 Approval of Increases in Continuing Education and Workforce Development Training Contracts with Boston Reed and Career Trucking School

BE IT RESOLVED, at the recommendation of the President, that Board of Trustees of Collin County Community College District approves increases in Continuing Education and Workforce Development training contracts with Boston Reed and Career Trucking School for fiscal year 2012-2013.

Boston Reed for Allied Health Courses from \$170,000 approved in August 2012 to a total of \$340,000.

Career Trucking School, Inc. for Professional Truck Driving Courses from \$100,000 in August 2012 to a total of \$170,000.

On motion of Ms. Arias, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved increases in Continuing Education and Workforce Development training contracts with Boston Reed and Career Trucking School for fiscal year 2012-2013.

2013-2-10 Approval of Continuing Education Fee Per Contact Hour Schedule

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Continuing Education Fee Per Contact Hour Schedule as presented.

On motion of Mr. Wainwright, seconded by Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved the Continuing Education Fee Per Contact Hour Schedule as presented.

2013-2-11 Approval of the Collateral Security Agreement and Pledgee Agreement with Federal Reserve Bank

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Collateral Security Agreement and Pledgee Agreement with Federal Reserve Bank, the third party collateral bank of the District.

On motion of Mr. Roach, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the Collateral Security Agreement and Pledgee Agreement with Federal Reserve Bank, the third party collateral bank of the District.

Dr. Collins asked about the collateral arrangement with the Federal Reserve Bank. Vice President/CFO Ralph Hall said that as required by Chapter 2256 of the Texas Government Code, commonly known as the Public Funds Investment Act, all deposits be collateralized at 102% of the deposit amount. The agreement approved by the Board says that the Federal Reserve Bank will hold that collateralization. Mr. Hall added that the collateralization is held in agencies or treasuries.

2013-2-12 Approval of Approval of Private Offer for Struck-off Property Located in McKinney, Texas

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves private offers on four struck-off properties located in McKinney, Texas as presented.

On motion of Mr. Hardin second of Ms. Wurzman, the Board of Trustees of Collin County Community College District approved the private offers on four struck-off properties located in McKinney, Texas as described below. The motion passed on a vote of seven (7) for and one recusal. Trustee McCall recused herself from the vote.

916 N. Church Street
Lot 81A, Block 12
Coleman Addition
McKinney, TX
Offer amount - \$18,870.97

612 Fenet Street
Lot 831-1
McKinney Outlots Addition
McKinney, TX
Offer amount - \$4,900.00

Lot 383A
McKinney Outlots Addition
McKinney, TX
Offer amount - \$7,000.00

1402 Anthony Street
Lot 44, Block 12
Russell #3 Addition
McKinney, TX
Offer amount - \$16,500.00

2013-2-13 Approval to Demolish a Struck-off Property Structure Located in Celina, Texas

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves a request to demolish a struck-off property in Celina, Texas as presented.

On motion of Mr. Roach, second of Ms. Arias, the Board of Trustees of Collin County Community College District approved a request to demolish a struck-off property located in Celina, Texas as described below. The motion passed on a vote of seven (7) for and one recusal. Trustee McCall recused herself from the vote.

204 S. Arkansas Street
Lot 2C, Block 69
Celina Original Donation
Celina, TX

2013-2-14 Approval of Expenditure Reports for January 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of the Collin County Community College District approves the Expenditure Reports for January 2013.

President Israel reported on large or unusual expenditures for January 2013 including: Item 25 Contract Labor Temporary Agencies totaling \$105,090.48, Item 27 Other Contract Services totaling \$31,340, Item 31 Rental Furniture/Equipment totaling \$65,073.83, Item 63 DP Software totaling \$258,151.69, and Item 70 Repairs Parking Lot and Road totaling \$334,933.00. Total expenditures for January 2013 were \$5,499,736.91.

On motion of Mr. Wainwright, seconded by Ms. Wurzman, the Board of Trustees of the Collin County Community College District unanimously approved the Expenditure Reports for January 2013.

In answer to Ms. Wurzman's question regarding Item 16 Grant-Operating Expenses, Mr. Hall said \$9,447.36 was a refund related to a grant.

2013-2-10 Approval of Bid Report for February 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of the Collin County Community College District approves the Bid Report for February 2013.

On motion of Ms. Arias, seconded by Dr. Collins, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for February 2013.

BID #	DESCRIPTION	AMOUNT
NEW SOLICITATIONS		
3532	ANNUAL CONTRACT FOR TEXTING COMMUNICATION WITH GROUP INTERACTIVE CAPABILITY Hipcricket, Inc. New York, NY	\$104,000.00
3537	ANNUAL CONTRACT FOR FERTILIZATION OF TURF AREA TruGreen ChemLawn Plano, TX	\$27,250.00 (not to exceed)

3543	CONSULTING SERVICES FOR DOL GRANT	\$290,000.00 (not to exceed)
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The Collaboratory, LLC
Silver Spring, MD

CONTRACT RENEWALS

2151	RENEWAL OF ANNUAL MAINTENANCE FEE FOR BANNER STUDENT DROP FOR NON-PAYMENT MODULE	\$22,800.00
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Texas A&M University – Corpus Christi
Corpus Christi, TX

2245	RENEWAL OF ANNUAL CONTRACT FOR WATER TREATMENT CHEMICALS	\$33,000.00 (not to exceed)
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Chemcal, Inc.
Grapevine, TX

2691	RENEWAL OF ANNUAL CONTRACT FOR PURCHASE OF CISCO EQUIPMENT AND MAINTENANCE	\$675,000.00 (not to exceed)
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AT&T Texas
Dallas, TX

Flair Data Systems, Inc.
Dallas, TX

TFE Connect
Lewisville, TX

GovConnection
Merrimack, NH

2771	RENEWAL OF ANNUAL CONTACTS FOR POLE ATTACHMENTS	\$32,500.00
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CoServe Electric Corinth, TX	\$4,200.00
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Grayson-Collin Electric Van Alystne, TX	\$2,000.00
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Oncor Electric Delivery Dallas, TX	\$26,300.00
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3326	RENEWAL OF ANNUAL CONTRACT FOR WINDOW BLINDS Cool Breezes/Blind Depot Richardson, TX	\$36,000.00 (not to exceed)
3414	RENEWAL OF ANNUAL CONTRACT FOR TEMPORARY PERSONNEL SERVICES Temps of McKinney McKinney, TX Ad-A-Staff Mansfield, TX	\$800,000.00 (not to exceed)
3423	RENEWAL OF ANNUAL CONTRACT FOR A WEB CONTENT MANAGEMENT SYSTEM OmniUpdate Camarillo, CA	\$31,500.00
3424	RENEWAL OF ANNUAL CONTRACT FOR PROMOTIONAL PRODUCTS Joy Promotions, Inc. Dallas, TX Authentic Promotions.com Sacramento, CA Best Press, Inc. Addison, TX Positive Promotions, Inc. Hauppauge, NY Proforma Promotions Remembered Allen, TX	\$50,000.00 (not to exceed)
3428	RENEWAL OF ANNUAL CONTRACT FOR PRINTING OF THE CONTINUING EDUCATION SCHEDULE OF CLASSES Midway Press LTD. Dallas, TX	\$125,000.00 (not to exceed)

INFORMATION REPORTS

Ralph Hall, Vice President of Administrative Services and Chief Financial Officer, reported the following:

Budget Status Report as of 01/31/13

Revenues for the month ending 01/31/13 totaled \$35,380,506 and expenditures \$9,734,653. Revenues exceeded expenditures by \$25,645,853. Year-to-date revenues exceeded expenditures by \$51,829,446. Mr. Hall said we are where we should be this time of year with revenues at 63.7% and expenditures at 36.0%.

Investment Schedule as of 01/31/13

Investments totaled \$250,781,836 for the month ending 01/31/13. Investments in TexPool yielded .10% and TexStar .11%. Benchmark of the 3-month U.S. Treasury Bill was .08% on January 1 and .06% at January 31, 2013.

PRESIDENT'S AND BOARD ANNOUNCEMENTS

President Israel announced the following:

1. President Israel reported on the progress of the work being done in order for Collin College to offer baccalaureate degrees in nursing and respiratory care. He said several bills have been introduced, including two that would give Collin the ability to offer the baccalaureate degrees. We have support from our legislators. Some of the bills have certain funding clauses in them; it is more cost effective for students to pursue the degree with Collin. At same time, there is the introduction of a bill that says if the legislation passes those offering five baccalaureate degrees would have to get Texas Higher Education Coordinating Board permission. Florida community colleges are offering baccalaureate degrees. One bill has been introduced by Houston Community College and whether we tack on to it will be determined quickly. The good news is we got bills filed or have amended bills that were passed. Strategically we are doing okay at this juncture, but the real work starts now. The board members have been very helpful. When in Austin for Community College Day, many of them visited with our legislators. Several board members along with President Israel, Senior Vice President Colleen Smith and Vice President Kim Davison are going to Austin for the March 4 and 5th Collin County Days. It is very important that our trustees are there talking with elected officials. The offering of the baccalaureate degrees is in our strategic plan and we will keep moving forward. We will keep the college community informed.
2. Thank you to all of the Trustees and Foundation Board members who participated in the Stetson & Stiletto fundraiser last Saturday night; especially event Chair Jenny McCall. We had some issues with the sound system, but everyone enjoyed the evening and we had the largest net gain for scholarships in the history of the college. Thank you to Jenny McCall, Lisa Vasquez, Amy Evans and everyone who bought tickets; it was quite a night.

3. Congratulations to Norma Allen, Associate Vice President of Human Resources and Organizational Development, who has been named the recipient of the Emerging Leader Award for the College and University Professional Association for Human Resources' (CUPA-HR) Western Region for 2012-2013. The Western Region incorporates private colleges, public universities, community colleges, technical colleges, university system offices, research universities, medical colleges, and other professional schools in 14 states in the Western half of the United States from Alaska to Texas. The award identifies and recognizes a human resource professional who is a positive role model, mentor, and has made significant contributions(s) to the profession, his/her campus and/or CUPA-HR. Norma exemplifies each of these characteristics. We appreciate Vice President Kim Davison's work on the application; this is a great honor for Collin College.
4. Dr. Terry Hockenbrough, Director of the Center for Scholarly and Civic Engagement, reports great turnout for recent initiatives. The *Service Learning and Community Partner Fairs* held at the Central Park, Spring Creek and Preston Ridge Campuses, February 5-7, saw an estimated 450 people and 22 community partners participating. The fairs were targeted at introducing students, faculty and staff to service learning and volunteer opportunities in their communities. *Rock the Vote* events were held at the Central Park, Spring Creek and Preston Ridge Campuses, February 11 through 13. An estimated 600 people participated in the program that resulted in 122 new voter registrations. We appreciate Dr. Hockenbrough and the students, faculty and staff who participated in these important events.
5. The American Culinary Federation Education Foundation has approved Collin's Culinary Arts and Pastry programs for accreditation. The accreditation team did not have substantive findings when they visited Collin in October 2012, which resulted in achieving the maximum 5-year accreditation. Applying for initial accreditation was no small feat. Program Chair Karen Musa and the culinary faculty prepared a compliance report and supported their responses with evidence during a two-day site visit. Congratulations on this grand accomplishment to Senior Vice President Colleen Smith, Vice President/Provost Brenda Kihl, Dean Bill Blitt, Chair/Professor Karen Musa, and the entire faculty and staff of the program.
6. Caroline Adams, an American Sign Language student at Collin, has been named the American Beekeeping Federation's *2013 American Honey Queen*. Caroline began beekeeping seven years ago through the Collin County Hobby Beekeepers Association and currently maintains three beehives. As the official spokesperson for the national federation, Ms. Adams will share the vital importance of honeybee pollination, the versatility of honey and the role of the beekeeping industry with audiences of all ages around the nation. She plans to pursue a career as a sign language interpreter and to utilize the skills she has learned at Collin to reach Deaf schools and groups across the nation regarding the importance of honeybees.

7. Members of *Collin Serves* along with other employees assembled 170 survival bags with donations of hygiene and personal goods from across the district. The bags were distributed to the homeless during the Collin County Homeless Coalition's Point-in-Time Homeless Count across the county on January 24. Several college employees also participated in the actual count. *Collin Serves* is a campus-based hub of co-curricular volunteer and service opportunities for Collin College students, staff, faculty, and administrators wishing to serve their local communities outside of the classroom. Thank you to the members of *Collin Serves* and its campus representatives including Marilyn Rice at CPC, Marlene Miller at CHEC, Carol Luckock at CYC, Martha Chalhoub at PRC, and Marta Moore at SCC. We appreciate everyone who donated and participated in this initiative.
8. Destination College held its annual Parent Workshop on February 7 at the Preston Ridge Conference Center. Three hundred and forty-five (345) people attended the workshop aimed at helping parents in their journey to college readiness. Some of the topics covered included where to begin, testing, choosing a college, applications and admissions, paying for college, and many more. Information about Collin College was presented along with other resources to assist parents and students alike. We appreciate Vice President Barbara Money, Dean Alicia Huppe, Destination College Coordinator Brooke Ingersoll and the Destination College staff for their hard work on this successful workshop.
9. Collin's new mock trial room in the Spring Creek Campus Library was the site of the February 1, 2013, Collin College Mock Trial Invitational. Current and former Dallas County judges sat on the bench while students competed with universities from across the South. Collin's students performed with professionalism and ease, taking second and third in the overall tournament ranking. Participants raved about participating in such a life-like setting in the trial room and said they felt honored to have access to the courtroom and its resources, including the technology that allows students to download a copy of their performance and evaluate it from three different angles. Mock Trial President Michelle Davis won the tournament award for Best Attorney, and Mock Trial Secretary Mark Yablon earned second place for Best Witness. Congratulations to Ms. Davis, Mr. Yablon and the entire Mock Trial Team. Acknowledgement goes to the Judges who participated, Vice President/Provost Mary McRae, Dean Gary Hodge, and faculty advisors Robert Franklin, Phil McMahan and Candace Eldridge. Collin continues to excel which is most important.

The Board of Trustees announced the following:

Mr. Wainwright said he enjoyed visiting with legislators in Austin in early February.

Ms. Wurzman agreed with Mr. Wainwright regarding the trip to Austin and added that she hopes Collin County Days on March 4 and 5 will be as productive.

Ms. McCall said the Stetson & Stiletto Standoff was much fun and very different from the usual fundraiser. She asked that Lisa Vasquez and Amy Evans to stand and be recognized.

Mr. Roach echoed what Ms. McCall said about the event. He added that it was a “great, great” event. He said Monopoly was great for a few years as a fundraiser, then to come up with an idea like the Stetson & Stiletto Standoff was just outstanding. He added that Trustee McCall should be made the permanent chair of the annual event. She does a great job and her fellow board members really appreciate it.

Mr. Hardin said the fundraiser was a great event. He noted that the Foundation raised the most money it had ever raised and that was the purpose. He said it was nice to know that such an event was helping raise money for individuals and he appreciated everyone for being there.

Ms. Arias said kudos to everyone for the great event that was the Stetson & Stiletto Standoff. She said she also took part in the International Festival, in a community roundtable about diversity and different issues. She said Director of the Center for Scholarship and Civic Engagement, Terry Hockenbrough, was involved in the festival along with Graciela Katzer, Festival President. Trustee Arias said it was exciting to visit with people after the roundtable because they said they never really get to connect with trustees. She said the participants said it was great to connect because the trustees do so much, not just as individuals, but also the institution as a whole. She added it was not just academically, but as it pertains to diversity in the community. Ms. Arias said several people asked her to convey to the board that they would like to see this type of event at all campuses so that diversity could be discussed and embraced throughout the county. She publically thanked Dr. Hockenbrough for continuing to strive to meet her expectation of civic engagement, expectation that Ms. Arias said Dr. Hockenbrough is surpassing. Trustee Arias thanked everyone for participating in “everything we do” at Collin College.

Chairman Hendricks said Community College Day in early February saw 1,500 students, about 115 from Collin, in Austin. He said the comments from Collin students to an evaluation of the day were very positive with many saying it was a trip they would never forget. He said he hoped Collin could take even more students to Austin for the next legislative session. Trustee Hendricks said Collin could be very proud of its students because they represented the college well among the legislators.

President Israel said Professor Tyler Young was the one who coordinated the evaluations that showed how much learning takes place outside the classroom. He said the auction at the Stetson and Stiletto Standoff brought in \$450 for Professor Young’s expertise and \$1,000 for Professor Carrie Bottoms. Just auctioning off the two paid for a scholarship for an entire semester for a student.

ADJOURNMENT

There being no further business, Chairman Hendricks adjourned the February 26, 2013, meeting of the Board of Trustees at 8:11 p.m.