

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
June 25, 2013**

The Collin County Community College District (Collin College District) conducted its regular monthly Board of Trustees meeting on June 25, 2013, in the Board Room, Room 139, Collin Higher Education Center, with Chairman Mac Hendricks presiding. Trustees in attendance were Ms. Stacy Anne Arias, Dr. J. Robert (Bob) Collins, Mr. Andy Hardin, Mr. Adrian Rodriguez, Mr. Tino Trujillo, Mr. Larry Wainwright and Ms. Nancy Wurzman. Trustee Jenny McCall was absent. Other attendees included District President Cary A. Israel, college administrators, faculty, students, staff, and community members.

CALL TO ORDER

Chairman Hendricks called the June 25, 2013, meeting of the Board of Trustees of Collin County Community College District to order at 5:30 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

OATH OF OFFICE FOR TRUSTEE PLACE 4

The general election of May 11, 2013, and subsequent runoff election of June 15, 2013, resulted in the election of Adrian Rodriguez as Trustee Place 4. Notary Public Shirley Harmon administered the Oath of Office to Mr. Rodriguez as Trustee Place 4. At the conclusion of the swearing-in, Mr. Rodriguez signed the official Oath of Office document. Mr. Rodriguez had signed and dated the Statement of Elected/Appointed Officer at a special called meeting to canvass votes and declare result held at 5 p.m. at the Collin Higher Education Center.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Hendricks recessed the meeting to closed session at 5:36 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

OPEN SESSION

Chairman Hendricks reconvened the meeting at 7:17 p.m. in Room 139 and welcomed those in attendance. He called on Shirley Harmon to certify posting of the notice of the meeting. Trustee Jenny McCall joined the meeting by telephone conferencing.

**CERTIFICATION OF THE NOTICE OF THE JUNE 25, 2013, MEETING OF THE
COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Ms. Shirley Harmon certified the notice of the June 25, 2013, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Chairman Hendricks led the pledges of allegiance to the American and Texas flags.

APPROVAL OF THE MINUTES OF THE MAY 28, 2013, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

On motion of Ms. Arias, seconded by Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its May 28, 2013, regular meeting.

REPEAT OATH OF OFFICE

Notary Shirley Harmon repeated the administration of the Oath of Office in a formal presentation to Adrian Rodriguez, Trustee Place 4. Chairman Hendricks welcomed Trustee Rodriguez to the Board and presented him with the Certificate of Election.

Trustee Rodriguez thanked his supporters, some of whom were present in the audience, and gave special appreciation to his wife, Yvonne, for their work on his campaign.

ELECTION OF BOARD OFFICERS

Chairman Hendricks turned the meeting over to President Israel to conduct the election for Chairman of the Collin County Community College District Board of Trustees. President Israel opened the floor for nominations.

Dr. Collins made a motion to nominate Mac Hendricks for Chair of the Collin County Community College District Board of Trustees. The motion was seconded by Mr. Hardin. President Israel called for other nominations. There being no other nominations, Mr. Hardin made the motion to cease nominations and accept Mr. Hendricks by acclamation, which was seconded by Dr. Collins. Dr. Israel called for a show of hands of all those in favor of Mr. Hendricks for Chair. On a vote of five (5) for, one (1) voice vote in favor of from Jenny McCall via telephone, and two abstentions, Mac Hendricks was elected Chair of the Board of Trustees. Stacy Anne Arias and Nancy Wurzman abstained from the vote. President Israel congratulated Chairman Hendricks. Ms. McCall's phone call was concluded.

Chairman Hendricks took the gavel and continued the election. He called for nominations for Vice Chair. Ms. Wurzman made the motion to nominate Stacy Anne Arias as Vice Chair, seconded by Adrian Rodriguez. There being no other nominations, Chairman Hendricks declared the nominations closed. On a show of hands, Stacy Anne Arias was unanimously elected as Vice Chair of the Collin County Community College District Board of Trustees.

Mr. Trujillo made a motion to nominate Jenny McCall as Secretary for the Collin County Community College District Board of Trustees. Dr. Collins seconded the motion. Ms. Wurzman asked for a point of order regarding whether Ms. McCall could be elected without knowing if she would serve. Trustee Trujillo indicated that he has asked if she would serve if nominated and she had responded that she would. There being no other nominations, Chairman Hendricks declared the nominations closed. By a show hands, Jenny McCall was unanimously elected as Secretary.

Ms. Arias made a motion to nominate Nancy Wurzman for Treasurer of the Collin County Community College District Board of Trustees. Mr. Rodriguez seconded the motion. There being no other nominations, Chairman Hendricks declared the nominations closed. On a show of hands, Ms. Wurzman was unanimously elected as Treasurer of the Collin

County Community College District Board of Trustees.
 The officers of the Board of Trustees serving until 2015 are:
 Mac Hendricks – Chairman
 Stacy Anne Arias – Vice Chairman
 Jenny McCall – Secretary
 Nancy Wurzman - Treasurer

PUBLIC COMMENTS

Joel Mason, President of Collin’s Student Government Association (SGA) for 2013-2014, thanked the board members for the opportunity to speak on behalf of SGA. He said in its 20 years of existence, Collin’s SGA had maintained its sole purpose as giving students a voice. Mr. Mason said the upcoming year is looking better than ever with SGA having a fantastic board. Justin Faust has been elected to serve on the Region 2 Board and will be responsible for hosting all schools in the D/FW area for the fall and spring conventions. This will afford Collin an opportunity to display its programs and services.

Mr. Mason introduced Moriah Walton and said she has been selected to serve on the State Board for SGA, giving Collin its first ever representation on that board and allowing Collin to have some power with the SGA Texas Congress. Mr. Mason said he is looking forward to a great year and one that he hopes will find him returning to present many accomplishments to the Board of Trustees.

President Israel thanked Mr. Mason and Ms. Walton and said he appreciated their leadership and advocacy for Collin and the state of Texas.

2013-6-2-1 Personnel Report for June 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Personnel Report for June 2013.

On motion of Mr. Wainwright, seconded by Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the Personnel Report for June 2013 as presented.

2013-6-2-1a Faculty Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Faculty Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Cynthia Amerson	Professor, Nursing	8/13/2013	Health Sciences	Replacement Joann Abercrombie
Shannon Burkett	Professor, Geology	8/13/2013	Math & Natural Sciences	Replacement Istvan Csato
Joanne Duran	Professor, Nursing	8/13/2013	Health Sciences	Replacement Sharon Johns, Temp FT to FT

Sean Ferrier-Watson	Professor, English	8/13/2013	Communications and Humanities	Replacement Scott Rasnic
Joan Hunsaker	Professor, Nursing	8/13/2013	Health Sciences	Replacement Linda Denke, Temp FT to FT
Helen McCourt	Professor, English	8/13/2013	Communications and Humanities	New
Lisa Pierce	Professor, Nursing	8/13/2013	Health Sciences	Replacement Adrienne Donaldson-Steverson
Dixel Rodriguez	Professor, English	8/13/2013	Communications and Humanities	Replacement Dana Jensen Moran
Angela Switzer	Professor, Respiratory Care	8/13/2013	Health Sciences	Replacement Dana Wade, Temp FT to FT

2013-6-2-1b Staff Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Staff Appointments:

NAME	TITLE	DATE	DEPARTMENT	REASON
Craig Bennight	Collin Police Officer	6/17/2013	Administrative Services	Replacement Kevin Schimick
Holly Harvey	Public Relations Writer	6/3/2013	Public Relations	Replacement Justin Jones
Colin Helm	Media Technology Specialist	7/1/2013	Academic Technology Network Services	Replacement Jack Noble
Maria Jones	HR Specialist	7/1/2013	Human Resources	Replacement Tahili Borges
Karen Renkiewicz	Manager, Help Desk	6/5/2013	Academic Technology Network Services	Replacement Marilyn Wilson
Lisa Zachmann	Program Director Assistant	6/10/2013	Academic Affairs	Replacement Betty Brown
Erica Zuniga	Collin Police Officer	6/17/2013	Administrative Services	Replacement Samuel Garrison

2013-6-2-1c Safety and Security Officer Appointments – Police/Peace Officers

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Warrant of Appointment for Police/Peace Officers until termination from the District.

NAME

Craig Bennight
Erica Zuniga

2013-6-2-1d Promotions/Laterals/Changes

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Promotions/Laterals/Changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Caroline Langton	N: Coordinator, Client Services O: Administrative Assistant	6/10/2013	N: Center for Workforce & Economic Development, CYC O: Academic Affairs, SCC	Promotion/ Replacement, Mayela Alcaez

2013-6-2-1e Resignations/Terminations

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Resignations/Terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
Tahili Borges	7/8/2013	3	HR Specialist	Human Resource
Purnell Chadmon	6/28/2013	6	Buyer	Purchasing
Donnie Cordell	8/10/2013	15	Fire Science Trainer	Health Sciences
Marilyn Massey	6/7/2013	22	Professor, Dev. Mathematics	Developmental Education
Carole Morgan	6/28/2013	25	Assistant to the Dean	Academic Affairs
Suzzen Stroman	6/17/2013	5	Buyer	Administrative Services

President Israel publically acknowledged Donnie Cordell, Marilyn Massey, and Carole Morgan for their service to the District. He said Mr. Cordell had done a magnificent job with Collin's Fire Academy and will be hard to replace. Dr. Israel said Professor Massey is retiring after 22 years of having done a great job with our developmental education students and that he appreciated her for ensuring opportunity for our students. He said that Carole Morgan has done an incredible job at Collin in many positions and has been a tremendous professional for the District. He wished them the very best in future

pursuits and thanked them for their exemplary work. They represent over 60 years of combined quality teaching and stellar contributions to the District.

2013-6-2-2 Approval of Board (LOCAL) Policies

WHEREAS, following a thorough review by administration of Board local policies proposed by the Texas Association of School Boards Policy Services, NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following local policies:

BFA	College President: Qualifications and Duties
CQ	College District Auxiliary Enterprises/Uses of Auxiliary Revenues
DD	Contract and At-Will Employment
DDC	Contract and At-Will Employment/At-Will Employment
DGBA	Personnel Management Relations/Employee Complaints
DH	Employee Standards of Conduct
DMAA	Term Contracts/Dismissal
DOA	Employee Welfare/Freedom from Discrimination, Harassment, and Retaliation
FDE	Student Welfare/Freedom from Discrimination, Harassment, and Retaliation
FK	Student Activities

President Israel said several comments were received from the board and one from an employee after the policies were presented for first reading in May. One significant change to Policy BFA was the addition of the role and responsibilities regarding athletics as part of the president's job description, as required by SACS. Other changes highlighted in the policies were noted.

On motion of Mr. Trujillo, seconded by Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved Board local policies BFA through FK as presented.

2013-6-2-3 Approval of New General Education Core Curriculum

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the new General Education Core Curriculum.

President Israel called on District Senior Vice President of Academic Affairs and Student Development Colleen Smith to present the new General Education Core Curriculum to the Board. Dr. Smith said she was very proud to be working at Collin where there is such an in depth curriculum review process in place. She discussed the roles of the Curriculum Advisory Board (CAB) and the Core Objectives Assessment Team (COAT) in meeting the rigorous standards Collin has in place for its curriculum. Dr. Israel said the state has mandated that core is 42 hours and that legislation currently states that the associate's degree is a maximum of 60 hours. If a college has programs that require more than 60 hours, such as Collin's nursing program, they have to be justified and approved at the state level. President Israel said that Collin College would not water down its rigor or its curriculum.

In answer to questions from the Board, Dr. Smith and Associate Vice President Dani Day said the required Core Objectives include:

CT – Critical Thinking Skills
COM – Communication Skills
EQS – Empirical and Quantitative Skills
TW – Teamwork
SR – Social Responsibility
PR – Personal Responsibility

Dr. Collins commented on the frustrating politics that result in watering down the curriculum process, noting an example of engineering programs that were previously 144 hours and are now 120 hours turning out engineers that are less qualified.

On motion of Mr. Rodriguez, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the new General Education Core Curriculum as presented.

2013-6-2-4 Approval of Memorandum of Understanding with Plano Independent School District to Establish a Health Sciences Academy

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Memorandum of Understanding with Plano Independent School District to establish a Health Sciences Academy.

President Israel introduced Williams High School Principal Lynn Ojeda and thanked her for being present at the meeting. He said the Health Sciences Academy will be located at Williams High School in Plano and is a groundbreaking program for Plano ISD and Collin College. He said the program will start with 9th and 10th grades; however, Collin will not give dual credit to 9th grade students. Plano ISD and its Foundation have committed to cover the cost for tuition.

Trustee Wurzman suggested that the following changes be incorporated into the agreement:

- Pages should be numbered.
- The third paragraph of page 1 under Responsibilities of Collin County Community College District and Plano ISD, should be revised to add the word “written” to the sentence. It would therefore read: “The District and Plano ISD will obtain prior written approval of both parties for any internal or external marketing of this MOU produced in print or electronic format (via email or on the web).”
- References to Attachment A should include the provision that it is attached to and made a part of the MOU.
- The name of the agreement should be capitalized throughout the document.

Dr. Collins added the following revision:

-The document should be titled as a Memorandum of Understanding instead of a Memo of Understanding and the reference should carry through the document.

On motion of Mr. Trujillo, seconded by Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved the Memorandum of Understanding with Plano ISD to establish a Health Sciences Academy to include the changes outlined by Trustees Collins and Wurzman.

Trustee Hardin complimented the Board, President Israel and the staff for their work on this incredible program. He said this is indicative of the great work being done at Collin.

2013-6-2-5 Approval of Memorandum of Understanding with Texas A&M-Commerce for Use of Classroom and Office Facilities in Rockwall, Texas

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Memorandum of Understanding with Texas A&M-Commerce for use of classroom and office facilities in Rockwall, Texas.

On motion of Mr. Wainwright, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the Memorandum of Understanding with Texas A&M-Commerce for use of classroom and office facilities in Rockwall, Texas as presented.

2013-6-2-6 Approval of Finance Operations Engagement Letter with Grant Thornton, LLP

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Finance Operations Engagement Letter with Grant Thornton, LLP.

President Israel said the Budget and Finance Committee of the Board discussed having in depth reviews over a year ago and the engagement letter with Grant Thornton will provide for Phase I to begin. Chairman Hendricks said it is not the college's regular audit, but rather in depth reviews beginning with the college's receivables. He said there had not been this type of review of operations since the inception of the college and that this will be the beginning of reviews of specific areas.

On motion of Dr. Collins, second of Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved the Finance Operations Engagement Letter with Grant Thornton, LLP.

2013-6-2-7 Approval of Permanent Easement Agreement with Seaway Crude Pipeline Company, LLC

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Permanent Easement Agreement with Seaway Crude Pipeline Company, LLC.

President Israel said that Seaway Crude Pipeline Company had filed action of eminent domain on the college's Farmersville property, but they were willing to negotiate to move the pipeline to the most eastern portion of the property. Seaway offered \$52,201 plus up to \$10,000 in legal expenses. Dr. Israel said he appreciated Vice President/CFO Ralph Hall's work on this agreement. Under the agreement, the college has the right to pave over the pipeline and construct a road. This is where the parking would be situated on the property.

On motion of Dr. Collins, second of Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved the Permanent Easement Agreement with Seaway Crude Pipeline Company, LLC.

Dr. Collins thanked Mr. Hall and his staff and said he appreciated them for working out the agreement with Seaway Crude Pipeline Company.

2013-6-2-8 Approval of Reed, Wells, Benson and Company to Provide Engineering Services at the Preston Ridge Campus

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the proposal from Reed, Wells, Benson and Company to provide professional engineering services for the preparation of mechanical, electrical, and structural drawings and specifications related to the replacement of all existing electric controls and the replacement of three (3) original cooling tower cells at the Preston Ridge Campus for a lump sum fee of \$39,500.00.

President Israel said that since the engineering services are professional services, it is not required that they be bid.

On motion of Ms. Arias, seconded by Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the proposal from Reed, Wells, Benson and Company to provide professional engineering services for the preparation of mechanical, electrical, and structural drawings and specifications related to the replacement of all existing electric controls and the replacement of three (3) original cooling tower cells at the Preston Ridge Campus for a lump sum fee of \$39,500.00.

2013-6-2-9 Approval of RLK Engineering to Provide Civil Engineering Services for the New Health Science Building, Conference Center and Parking at Central Park Campus

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves RLK Engineering to provide civil engineering services for the new health science building, conference center and parking at the Central Park Campus for a lump sum fee of \$146,000.00.

President Israel said that the college had utilized RLK Engineering previously and had been very satisfied with the service and pricing.

On motion of Mr. Trujillo, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved RLK Engineering to provide civil engineering services for the new health science building, conference center and parking at the Central Park Campus for a lump sum fee of \$146,000.00.

2013-6-2-10 Approval for the President or Designee to Negotiate Contract for Food Service Management Program

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves that the President or his designee negotiate and finalize a contract with the best-evaluated respondent for Food and Vending Services for the District, as deemed in the best interest of the District.

President Israel said a Request for Proposal (RFP) for the annual contract for food and vending services was issued on May 3, 2013, and closed on May 22, 2013. The RFP was issued due to the fact that Chartwells was unwilling to renew their existing contract under the current terms. A total of twelve (12) responses to the RFP were received and are currently being evaluated by District staff. The contract with Chartwells expires on July 21, 2013. To ensure continuity of service to the students, staff, faculty, and visitors, Dr. Israel recommended that the Vice President of Administration/CFO be authorized to negotiate and finalize a contract with the best evaluated respondent. The contract, to include commission structures, guaranteed annual minimums, and incentives, will be submitted to the Board of Trustees for ratification.

On motion of Mr. Rodriguez, seconded by Dr. Collins, the Board of Trustees of Collin County Community College District unanimously approved that the President or his designee negotiate and finalize a contract with the best evaluated respondent for Food and Vending Services for the District, as deemed in the best interest of the District and subject to review and ratification of the Board of Trustees.

2013-6-2-11 Approval of Private Offers for Purchase of Struck-off Property in McKinney, Texas

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves private offers to purchase the following struck-off property in McKinney, Texas:

On motion of Ms. Arias, seconded by Mr. Trujillo, the Board of Trustees unanimously approved the private offers to purchase the following struck-off property in McKinney, Texas:

Offer from North Collin County Habitat for Humanity to purchase property located at 709 Maples Avenue, McKinney, Texas for \$9,000.00.

Offer from Safari Development, LLC to purchase property located at Lot 885, McKinney Outlots Addition, McKinney, Texas for \$1,706.00.

Offer from Safari Development, LLC to purchase property located at Lots 13 and 14, Underwood Addition, McKinney, Texas for \$2,390.00.

Offer from Earl Holloway to purchase property located at 802 E. Anthony Street, McKinney, Texas for \$11,400.00.

Offer from Earl Holloway to purchase property located at 300 Pearson Street, for \$13,000.00.

Chairman Hendricks asked President Israel to look at a better process for making sure the college gets best value on struck-off property. President Israel said he would work with Vice Presidents Kim Davison and Ralph Hall and get the entities involved together for discussion regarding struck-off properties.

2013-6-2-12 Approval of Expenditure Reports for May 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Expenditure Reports for May 2013.

President Israel reported cash disbursements for May 2013 totaling \$2,651,899.95.

On motion of Dr. Collins, second of Ms. Wurzman, the Board of Trustees approved the Expenditure Reports for May 2013 as presented.

2013-6-2-13 Approval of Bid Report for June 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the Bid Report for June 2013.

The Board of Trustees asked Chief Information Systems Officer David Hoyt to discuss the low bid of \$36,000 for Bid 3547 submitted by GI Group for the annual contract for Banner and Oracle database administration services. Mr. Hoyt said the bid was low because it is an offshore company whose expenses are much less for database administrator salaries and that services are provided in India.

President Israel answered Mr. Hardin's question about why the college was previously concerned with an out-of-country company printing the student handbook and not be concerned about database administration services in another country. He explained that the printing company was in a country on the United States Watch List and that there was a concern about sending an employee for a press check, which is a requirement for printing of the student handbook.

After some discussion regarding offshore services, access of records, and legal recourse, President Israel suggested that he work with legal counsel with expertise in the area and report back to the Board regarding the college's rights of legal recourse and right to sue.

Chairman Hendricks asked a question regarding Bid 3374, the renewal of the annual contract for credit card service provider. He asked if there was a way to know if there was a better deal, since the bid is a renewal of a contract. Associate Vice President Barbara Jindra said that credit card fees are based on number of transactions and amount of the transactions and that there is not much variation between companies. She said Visa, Mastercard, and Discover are close in the amount of fees and that American Express is higher; however, Collin College does not use American Express. President Israel said there is a movement among some colleges to charge students for using credit cards. Ms. Jindra answered Mr. Rodriguez's question by saying the college does not get any money back for using a particular card or processing service.

Dr. Collins made the motion to approve the Bid Report for June 2013, with the exception of Bid 3574, and to table Bid 3574 until the Board could obtain information that would show the bid would result in a favorable legal and secure environment. The motion was seconded by Mr. Rodriguez and received unanimous approval. Further, the Board asked that an analysis be done on credit card fees so that a decision can be made on whether to go out with a new bid next year.

BID #	DESCRIPTION	AMOUNT
NEW SOLICITATIONS		
3570	PRESTON RIDGE CAMPUS EXTERIOR LIGHTING FIXTURE REPLACEMENT Today's Electric Dallas, TX	\$69,700.00 (not to exceed)
3574	ANNUAL CONTRACT FOR BANNER AND ORACLE DATABASE ADMINISTRATION SERVICES GI Group Union, NJ	\$36,000.00 ITEM TABLED
3575	EQUIPMENT FOR ELECTRONIC WORKSTATIONS TestEQUITY, LLC Moorpark, CA	\$96,015.40
3585	ANNUAL CONTRACT FOR TRAVEL MANAGEMENT SERVICES ARTA Travel Plano, TX	\$50,000.00 (not to exceed)

3589	BILLBOARD ADVERTISING	\$37,744.00
	The Lamar Companies Arlington, TX	
	CONTRACT RENEWALS	
2486	ANNUAL PURCHASE OF SOFTWARE	\$60,000.00 (not to exceed)
	Dell Marketing, LP Round Rock, TX Academic Superstore Austin, TX	
	Technology Integration Group San Diego, CA	
3374	RENEWAL OF ANNUAL CONTRACT FOR CREDIT CARD SERVICES PROVIDER	\$450,00.00 (not to exceed)
	First Data Merchant Services Atlanta, GA	
	CONTRACT REVISIONS	
1848	FIBER OPTIC WAN MAINTENANCE AND SERVICE AGREEMENT	
	Capco Communications, Inc. Whitesboro, TX	
	Original Contract:	\$52,400.00
	CO # 1 – Increase:	\$5,455.28
	Revised Contract Total:	\$57,855.28
3033	PURCHASE OF SCIENCE LAB SUPPLIES AND EQUIPMENT THROUGH BUYBOARD AND US COMMUNITIES CONTRACTS	
	Carolina Biological Burlington, NC	
	Flinn Scientific Batavia, IL	
	Frey Scientific Nasahya, NH	

Sargent Welch Scientific
Buffalo, IL

Thermo Fisher Scientific
Pittsburg, PA

Original Contract:	\$90,000.00
CO # 1 – Increase	\$20,000.00
Revised Contract Total:	\$110,000.00

3558 ANNUAL CONTRACT FOR PRINTING OF THE
STUDENT HANDBOOK

Supreme Printing Company
Dallas, TX

Original Contract:	\$40,000.00
CO # 1 Amount:	\$0.00
Contract Total:	\$40,000.00

INFORMATION REPORTS

Ralph Hall, Vice President of Administrative Services and Chief Financial Officer, reported the following:

Budget Status Report as of 05/31/13

Revenues for the month ending 05/31/13 totaled \$4,950,126 and expenditures \$25,629,210. Expenditures exceeded revenues by \$20,679,084. Year-to-date revenues exceeded expenditures by \$21,213,726. Mr. Hall noted that state appropriations are coming in as anticipated and that tuition and fee revenues are at 96.2%, not including summer classes. Revenues received total 85.1% and expenditures 77.2% for the year.

Investment Schedule as of 05/31/13

Investments totaled \$240,469,148 for the month ending 05/31/13. Investments in TexPool yielded .07% and TexStar .07%. Benchmark of the 3-month U.S. Treasury Bill was .06% on May 1 and .04% at May 31, 2013.

Quarterly Investment Schedule ending 05/31/13

Since Mr. Hall presents the Investment Schedule monthly, he did not elaborate on the quarterly report.

Summary of Foundation Payments to the District 05/31/13

Foundation payments to the District totaled \$16,720 for the quarter ending May 31, 2013; year to date payments totaled \$98,113.

PRESIDENT'S AND BOARD ANNOUNCEMENTS

President Israel announced the following:

1. Engineering student Julia Aguiar received amazing scholarship offers from the University of Texas at Arlington and Southern Methodist University. UT-Arlington offered her full tuition and room/board to complete her B.S. in Civil Engineering, likely worth

\$25,000 to \$30,000. SMU offered Julia a full tuition scholarship to complete the same degree, a value of around \$100,000. Ms. Aguiar is weighing her options as to which offer she will accept.

2. Former Collin Theatre student Thomas Charles LeGalley served as the Associate Costume Designer for the Tony Award winning Best Musical, *Kinky Boots*. He is currently a costume and scenic designer living in New York and was the 2008 recipient of the National Partners of the American Theatre Award for Design Excellence. Thomas received his undergraduate degree from Texas Woman's University and graduate degree from Southern Methodist University. He formerly taught at Flower Mound High School.

3. Professor of Philosophy Levi Bryant has had two more articles published in peer-reviewed journals: "Speculative Realism and Politics: Towards a Borromean Critical Theory" in *Speculations*, 2013, and "Posthuman Technologies" in *Technology*, Matthew Rigliano, ed., Buffalo: *Umbr(a): A Journal of the Unconscious*, 2012.

4. Student Angelique Campbell, Collin Women's Basketball, has been announced as a winner of the 2012-2013 National Junior College Athletic Association Award for Exemplary Academic Achievement. The Women's Tennis Team was also named as 2012-2013 NJCAA Women's Tennis All-Academic Team. To be recognized for exemplary academic achievement, a student must hold a 3.6 GPA or better; All-Academic Teams must have a 3.0+ team GPA. Congratulations to our students on their academic achievements. Thank you to Vice President/Provost Sherry Schumann, Dean Abe Johnson, and our hard-working coaches and staff including Jim Sigona, Jeff Allen, Marty Berryman, Courtney Smith, Craig Leverette, Rod Coltman, Doug Helton, and Susan Ketcham.

5. Collin's chapter of Kappa Delta Pi, the International Honor Society in Education, recently donated over 500 books to Barron Elementary in Plano. This will allow grade level books to be placed in the homes of Barron's students this summer to help in the school's efforts to promote the importance of continual reading. We appreciate and thank Kappa Delta Pi members Frank Garza, Cassie Hebel, Kristyn Koons, Lisa Vaughan, and Jacqueline Hayes for their work on this important initiative. Acknowledgement also goes to faculty advisors Barbara Batista and Dr. Elaine Zweig.

6. Professor of Psychology Salena Brody received Honorable Mention for the Social Psychology Network's International Action Teaching Award.

7. Career Services Specialist Teresa Danner recently graduated Summa Cum Laude with a Bachelor of Applied Arts and Sciences in Applied Technology and Performance Improvement from the University of North Texas.

8. Faculty from the PRC Stem Division participated in the Frisco ISD Mindbender Academy for students exiting the fifth, sixth, and seventh grades. Faculty participating included Amira Shaham-Albalancy (Biology), Nicole Grose (Biology), Jud May (Geology), Mike Winslow (Geology), Christian Madu (Chemistry), Michael Jones (Chemistry), Christian Aars (Physics), Sunita Rangarajan (Biology), and Sarah Lynch (Math). On June 21, these faculty made STEM-related, hands-on presentations to 150 campers.

9. Look for changes at the Spring Creek Campus. The armillary has been installed in front of the new library and Vice President/Provost Mary McRae says the new classrooms in Module D (the old library) are being set up and faculty and staff have started moving in this week. The Information Desk has also moved to its new location.

10. Collin's Seniors Active in Learning will host three-time senior Olympian, author and artist Kay Seamayer at 12:30 p.m. on Thursday, June 27 in the Living Legends Conference Center at the Spring Creek Campus. She will present "Get up, Get out and Get your move on" reflecting her passion for sports and music. The event is free and open to the public.

11. Professor of Business Administration Mark Clark has successfully defended his dissertation to complete his Ph.D. in Public Affairs from the University of Texas at Dallas. His dissertation is titled, "Strategic Innovation within Hybrid-enterprise Organizations." Dr. Clark will formally graduate in August.

12. The Dallas Morning News reviewed Professor of Communication Studies Ceilidh Charleson-Jenning's new book, *The Possibility of Dogs*, in its Sunday, June 16 book section. Professor Charleson-Jennings writes under the pen name Susannah Charleson. Her best-selling book, *Scent of the Missing*, was made into a pilot for television last year.

13. Dr. Terry Hockenbrough, Director of the Center for Scholarly and Civic Engagement, submitted the following Service Learning information for the fall and spring 2012-2013 (summer has yet to report):

Number of Service Learning Engagements: **1,915** – (39% increase)

Service Learning Hours Contributed by Students: **32,943** (39% increase)

Number of Community Partners: **425** (10% increase)

Service Learning Faculty Participation: **65** (slight increase)

Service Learning Highlight: **Fifty (50)** EMT Paramedic students contributed **1,536 hours** of Service Learning to Texas Special Olympics, Settlers Long Term Care Facility, and Camp Star in Allen.

We appreciate the students and faculty who participated in Service Learning during this academic year – they made a real difference in our communities.

14. The Leadership Team has approved an exciting new initiative created by Endowed Chair Professor Jennifer O'Loughlin Brooks. *The Civic Excellence Initiative at Collin College* will recognize students for their outstanding achievements in service-learning, volunteerism, leadership, and civic engagement, while encouraging life-long involvement in the community. Students can achieve Bronze, Silver, or Gold Designation by completing the required number of hours of service and involvement, and the designation will be recorded on their transcript. We appreciate Professor Brooks, District Sr. Vice President Colleen Smith, Dean Gary Hodge, faculty, and all others involved in this new program. A special acknowledgement goes to Trustee Stacy Anne Arias for her involvement in this initiative.

The Board of Trustees announced the following:

Trustee Wainwright welcomed Trustee Rodriguez. He also remarked on the great GPA of Collin's student athletes as highlighted in the President's Report.

Trustee Wurzman welcomed Trustee Rodriguez and said it is a great time to join the Board. It is the beginning of a two-year cycle when the Board will hold retreats and look at long range issues and planning.

Trustee Collins echoed the remarks made by Mr. Wainwright and Ms. Wurzman. Chairman Hendricks welcomed Trustee Rodriguez and thanked his colleagues for their confidence in electing him as Chairman of the Board of Trustees for the next two years. He told Mr. Rodriguez that it is a great board and that he will enjoy his service on it. Mr. Hendricks said that Trustee Trujillo has 26 years of service and Dr. Collins 28 years and that they are good resources to answer questions.

Trustee Trujillo congratulated Trustee Rodriguez and recognized his hard work in being elected. He said Mr. Rodriguez now has an opportunity to make a difference at Collin College. Mr. Trujillo urged him to enjoy his time on the Board and said he hoped he would have a long tenure on the board.

Trustee Arias said that she had received a text from Trustee McCall saying her telephone call had been cut off during the election of officers and that she was enjoying her time in Colorado. Ms. Arias welcomed Trustee Rodriguez to the Board of Trustees. She congratulated the students and faculty on their success regarding service learning and said it was exciting to see tangible evidence of their engagement.

Trustee Hardin welcomed Trustee Rodriguez and said he has big shoes to fill in taking Sam Roach's seat, but that he is confident he will do it. He said he also looks forward to the Board's planning retreats and this summer's work on the budget. Mr. Hardin asked about a legislative update. President Israel said he routinely does an update after the session and will send one as soon as the special sessions are over in July. Trustee Hardin congratulated the newly elected board officers. He thanked everyone present for their hard work.

Trustee Rodriguez remarked that he was thrilled to be among such esteemed board members and that it was mindboggling. He said he is very thankful to be a part of all of the work that goes on at Collin College.

ADJOURNMENT

There being no further business, Chairman Hendricks adjourned the June 25, 2013, meeting of the Board of Trustees at 9:36 p.m.