

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**  
**Meeting Minutes**  
July 23, 2013

The Collin County Community College District (Collin College District) conducted its regular monthly Board of Trustees meeting on July 23, 2013, in the Board Room, Room 139, Collin Higher Education Center, with Chairman Mac Hendricks presiding. Trustees in attendance were Ms. Stacy Anne Arias, Dr. J. Robert Collins, Mr. Andrew Hardin, Ms. Jenny McCall, Mr. Tino Trujillo, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Trustee Adrian Rodriguez was absent. Other attendees included District President Cary A. Israel, college administrators, faculty, students, staff, community members, and vendor representatives.

**CALL TO ORDER**

Chairman Hendricks called the July 23, 2013, meeting of the Board of Trustees of Collin County Community College District to order at 5:40 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

Chairman Hendricks recessed the meeting to closed session at 5:41 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; 551.074 Personnel Matters, and 551.082 and 551.0821 Certain School Board Deliberations: Discussion of Discipline of Student.

**OPEN SESSION**

Chairman Hendricks reconvened the meeting at 7:17 p.m. in Room 139 and welcomed those in attendance. He called on Shirley Harmon to certify posting of the notice of the meeting.

**CERTIFICATION OF THE NOTICE OF THE JULY 23, 2013, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Ms. Shirley Harmon certified the notice of the July 23, 2013, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

**PLEDGES OF ALLEGIANCE**

Chairman Hendricks led the pledges of allegiance to the American and Texas flags.

**APPROVAL OF THE MINUTES OF THE JUNE 25, 2013, SPECIAL CALLED MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

On motion of Mr. Wainwright, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its June 25, 2013, special called meeting to canvass election results and declare the winner of the Place 4 seat on the Board of Trustees.

**APPROVAL OF THE MINUTES OF THE JUNE 25, 2013, REGULAR MEETING  
OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

On motion of Ms. Arias, seconded by Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its June 25, 2013, regular meeting.

**PUBLIC COMMENTS**

No public comment was presented.

**PRESENTATIONS**

**Credit Card Services**

Ralph Hall, Vice President of Administrative Services and Chief Financial Officer, presented information to the board regarding credit card services in follow up to last month’s approval of the renewal of First Data Merchant Services to provide credit card services to the District. Mr. Hall said six vendors viewed the bid package for the original contract when it was published in June 2011 and four of those vendors responded. First Data Merchant Services was determined to be the best evaluated offer. Based on their services and the bids received from other vendors, a renewal with First Data Merchant Services was recommended in June 2013 and approved by the board. Mr. Hall displayed the bids received from Branch Banking & Trust, Chase Paymentech, and Bank of America Merchant Services. He also showed the Board of Trustees the itemized listing by month from 2011 through year-to-date 2013 of the total sales, number of transactions, total refunds, and credit card services fees. In FY2011, credit card services cost the District 1.41% of total sales, service costs were 1.21% of sales in FY2012 and 1.24% year-to-date for FY2013. Mr. Hall said that according to First Data, the average effective rates for those who process at the District’s volume level (\$25 to \$50 million annually) range from 1.81% to 2.05%. Collin College’s rates fall well below these averages.

**2013-7-1 Personnel Report for July 2013**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Personnel Report for July 2013.

On motion of Mr. Trujillo, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the Personnel Report for July 2013.

**2013-7-1a Administrative Appointments**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Administrative Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
James Barko	N: Interim Dean, Developmental Education O: Associate Dean of Students	8/5/2013	N: Developmental Education, SCC O: Student Development, SCC	Promotion/ Replacement Donald Weasenforth

Wendy Gunderson	N: Interim Dean, Academic Affairs O: Professor, History	8/1/2013	N: Academic Affairs, PRC O: Academic Affairs, PRC	Promotion/ Replacement Michael McConachie
Donald Weasenforth	N: Dean, Communication and Humanities O: Dean, Developmental Education	6/24/2013	N: Communication and Humanities, SCC O: Developmental Education, SCC	Lateral/ Replacement Marianne Layer

2013-7-1b Faculty Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Faculty Appointments:

<b>NAME</b>	<b>TITLE</b>	<b>DATE</b>	<b>DEPARTMENT</b>	<b>REASON</b>
Tripat Baweja	Professor, Engineering	8/13/2013	Science, Technology, Engineering & Math	New
Zuleica Da Cruz	Professor, Health Science Academy	8/13/2013	Health Sciences	New
Mark Garcia	Professor, Biology (Temporary)	8/13/2013	Math & Natural Sciences	Replacement Jean Helgeson
Sally Haas	Professor, Developmental Math	8/13/2013	Developmental Education	Replacement Jill Moore
Wade Johnson	Professor, Athletic Training (Temporary)	8/13/2013	Health Sciences	New
Michael McConachie	N: Professor, Political Science O: Dean, Academic Affairs PRC	8/14/2013	N: Social & Behavioral Sciences, SCC O: Academic Affairs, PRC	Replacement Phillip McMahan
Toni McMillen	Professor, English	8/13/2013	Academic Affairs	New
Karen-Sue Newby- Vaughn	Professor, Health Science Academy	8/13/2013	Health Sciences	New
Gina Perkins	Professor, English	8/13/2013	Academic Affairs	Replacement McMillen, Toni
Thomas Pickens	Professor, History (Temporary)	8/13/2013	Academic Affairs	New
Jason Smoot	Professor, Developmental Math	8/13/2013	Developmental Education	Replacement Kelly Anderson

Laura Warriner	Professor, Voice	8/13/2013	Fine Arts	Replacement David Alexander
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2013-7-1c Staff Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Staff Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Jacob Czelusta	Advisor	7/8/2013	Academic Advising	Replacement Tatiana Shehadeh
Kim Davis	Coordinator, Special Projects	7/15/2013	Foundation	Replacement Britni Cannon
Rhonda Goodale	Teacher, Child Development	7/8/2013	Child Development	Replacement Holly Mullins
Patricia Gregory	Development Officer	7/23/2013	Foundation	Replacement Myrshem George
Molly Guard	Director of NISGTC	6/13/2013	TAACCCT(Grants & Contracts)	New (Grant funded)
Gina Love	Coordinator, Costume/Makeup	7/22/2013	Fine Arts	Replacement Natalie Leavenworth
Thuy Nguyen	Lab Assistant	6/24/2013	Science, Technology, Engineering & Math	Replacement Alora Valdez
Alex Plotkin	SBDC Business Advisor	7/22/2013	SBDC	Replacement Javier Hernandez
Wesley Smith	Clerk I - Testing Center	6/24/2013	Testing Center	Replacement Lacey Henderson

2013-7-1d Promotions/Laterals/Changes

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Promotions/Laterals/Changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Teresa "Tere" Beaty	N: Buyer O: Purchasing Systems Specialist	8/1/2013	N: Purchasing, CHEC O: Purchasing, CHEC	Promotion/ Replacement Purnell Chadmon

Kathleen Di Benedetto	N: Administrative Assistant O: Site Coordinator	6/17/2013	N: CE/Workforce Development, Allen O: CE/Workforce Development, Allen	Lateral/ Reorganization
Jeanne Glapion	N: Interim Director, Surgical Technology O: Professor, Surgical Technology	7/8/2013	N: Health Sciences, CPC O: Health Sciences, CPC	Promotion/ Replacement Don Martin
Jennifer Glenn	N: Buyer O: Purchasing Assistant	8/1/2013	N: Purchasing, CHEC O: Purchasing, CHEC	Promotion/ Replacement Suzzen Stroman
Kimberly Head	N: Director, Healthcare Programs, CE O: Program Director, CE	9/1/2013	N: CEWD, CYC O: CEWD, CYC	Promotion/ Reorganization
Sarah Henderson	N: Human Resources Specialist O: Student Employment Specialist	9/1/2013	N: Human Resources, CHEC O: Human Resources, CHEC	Reclassification/R eorganization
Joy LaFon	N: Buyer O: Buyer	7/1/2013	N: Purchasing, CHEC O: Purchasing, CHEC	Reclassification
Robert Long	N: Clerk Mail/Receiving O: Clerk Receiving	7/1/2013	N: Mail Services, SCC O: Receiving, SCC	Lateral/ Replacement Geneva Rushing
Andrew Nguyen	N: Systems Administrator, E-Learning O: Jr. Systems Administrator, E-Learning	8/1/2013	N: Academic Technology Network Services, CPC O: Academic Technology Network Services, CPC	Promotion
Cherri Smith	N: Buyer O: Buyer	7/1/2013	N: Purchasing, CHEC O: Purchasing, CHEC	Reclassification

2013-7-1e Resignations/Terminations

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Resignations/Terminations:

<b>EMPLOYEE</b>	<b>LAST DAY</b>	<b>SERVICE</b>	<b>TITLE</b>	<b>DEPARTMENT</b>
Tonya DeRouen	7/10/2013	5	Financial Aid/Veteran Affairs Advisor	Financial Aid/Veterans Affairs
Dana Jensen Moran	6/4/2013	2	Professor, English	Communication & Humanities
Marianne Layer	6/12/2013	4	Dean	Communication & Humanities

Mabron "Don" Martin	7/7/2013	5	Director, Surgical Technology	Health Sciences
Alejandro Maya	8/13/2013	1	Professor, Spanish	Academic Affairs
Phillip McMahan	7/3/2013	6.5	Professor, Political Science	Social & Behavioral Sciences
Carelyn Mitchell	7/31/2013	25	Degree Plan/Graduation Associate	Student Development
Catherine Ryan	7/2/2013	7.5	Financial Aid/Veteran Affairs Specialist	Financial Aid/Veterans Affairs
Jimmy Smith	6/21/2013	3.5	Facilities Operations Assistant	Plant Operations
Patti Valella	8/13/2013	2	Professor, Biology	Academic Affairs

President Israel led a moment of silence in honor of Professor Phillip McMahan who passed away earlier this month. He said the college flags were lowered to half-mast in honor of this outstanding political science professor who had been with the District for over six years. Dr. Israel said the District would greatly miss Professor McMahan's service, his work with the award-winning Mock Trial Team and his engagement in the community.

Carelyn Mitchell was acknowledged for the tremendous job she has done in degree planning and graduation during the last 25 years. President Israel said she has been a competent, diligent, professional, and quality worker who did her work quietly, but was always a top-notch colleague. Her contributions to Collin have been appreciated and her expertise will be missed.

**2013-7-2 Approval of the Permanent Expulsion of a Student**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the permanent expulsion of a student.

President Israel said the Board of Trustees had been fully informed and discussed the facts regarding the request to permanently expel a student in their executive session. In keeping with FERPA privacy laws, the information could not be discussed in open session.

On motion of Dr. Collins, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the permanent expulsion of a student.

**2013-7-3 Ratification of the Action Taken in Negotiating and Finalizing the Contract with American Food & Vending, Inc. to Provide Food Services, Catering, and Vending**

WHEREAS, at its meeting of June 25, 2013, the Board of Trustees unanimously approved that the President or his designee be authorized to negotiate and finalize a contract with the best evaluated respondent for Food and Vending Service for the District, as deemed in the best interest of the District and subject to review and ratification of the Board of Trustees (Item 2013-6-02-10), AND

WHEREAS, American Food and Vending Service of Missouri, Inc. was evaluated as the best respondent for Food and Vending Service for the District, and a contract with American Food and Vending Service of Missouri, Inc. was deemed in the best interest of the District, NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District ratifies the action taken by the President or his designee in negotiating and finalizing the contract with American Food and Vending Service of Missouri, Inc. for a Food and Vending Service Management Program beginning July 21, 2013, and continuing for a six (6) year period through July 20, 2019.

Vice President/CFO Ralph Hall presented information regarding the bids that were received for food and vending services for the District. He said the best evaluated vendor was American Food and Vending Service of Missouri, Inc. Under the terms of the contract, Collin will receive the following:

Revenues: Five percent (5%) Food Service Commissions  
Twenty percent (20 %) Vending Service Commissions

With guaranteed minimum food and vending sales of \$100,000.00 annually and the first two years annual guarantee (\$200,000.00) paid to Collin within thirty (30) days of commencement of operations. Collin will receive the greater of either the annual guarantee or the commission percentages earned annually.

Mr. Hall said that for investment and pre-operating expenses, American Food and Vending will make an initial investment of seventy-five thousand (\$75,000.00) for the purpose of improving and marketing the food service and an initial investment of one hundred and fifty thousand (\$150,000.00) towards the vending operation.

On motion of Ms. Wurzman, seconded by Dr. Collins, the Board of Trustees of Collin County Community College District unanimously approved the ratification of the action taken by the President and his designee in negotiating and finalizing the contract with American Food and Vending Service of Missouri, Inc. for a food and vending management program beginning July 21, 2013, and continuing for a six (6) year period through July 20, 2019.

#### **2013-7-4 Approval to Monitor and Secure Pricing from Retail Electric Providers**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District authorizes the President, or his designee, to monitor pricing offered by certain Retail Electric Providers and execute an electricity supply contract deemed in the best interest of the District.

Brian Walker, from Energy Edge Consulting, answered questions regarding the monitoring of pricing and executing of a contract for electric supply deemed in the best interest of the District. Vice President/CFO Ralph Hall said a Request for Proposal (RFP) for a Retail Electric Provider (REP) was sent to REPs certified by the Texas Public Utility Commission requesting the submission of their proposals to provide electric supply to the District. The RFP was opened on June 21, 2013, at 1 p.m. A total of nine (9) responses were received. Based on the evaluation of all proposals, the seven (7) top-scoring Retail Electric Providers

have been selected to negotiate contracts with the District and submit competitive pricing. They are Constellation New Energy, Direct Energy, GDF Suez, Gexa Energy, Green Mountain, The Texas General Land Office and Reliant Energy. The District's electricity consultant will monitor market conditions and periodically ask those Retail Electricity Providers to provide the most competitive pricing available at the time. Upon a recommendation from the District's electricity consultant, the District will select a winning bidder and execute an electricity supply agreement. Due to the nature of the electricity market, pricing must be locked in with the REP on the date that the desired pricing is obtained. The accepted price and contract will then be brought to the Board of Trustees for ratification on the first available meeting date after the electricity supply contract is executed.

On motion of Dr. Collins, seconded by Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved authorizing the President or his designee to monitor pricing offered by certain Retail Electric Providers and execute an electricity supply contract deemed in the best interest of the District.

**2013-7-5 Approval of In-Theatre Advertising Proposal from NCM Media Networks**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the proposal for In-Theatre Advertising from NCM Media Networks in the amount of \$75,690.00.

On motion of Mr. Trujillo, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the proposal for In-Theatre Advertising from NCM Media Networks in the amount of \$75,690.00.

**2013-7-6 Approval of Private Offers for Struck-off Property**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves private offers to purchase struck-off property in McKinney, Texas.

On motion of Mr. Hardin, seconded by Mr. Trujillo, the Board of Trustees of Collin County Community College District approved private offers to purchase struck-off property in McKinney, Texas on a vote of seven (7) for and one (1) recusal. Trustee McCall recused herself from the vote.

Approved properties include:

Offer from Safari Development, LLC to purchase 1007 Charleston Street, McKinney, TX Lot 5, Block 5, Massie Heights Addition, of \$1,989.00.

Offer from Safari Development, LLC to purchase 803 Odell Street, McKinney, TX Lot 29, Wilcox Addition, of \$6,360.00.

Offer from Safari Development, LLC to purchase Lots 871, 872 and 873 of the McKinney Outlots, McKinney, TX, of \$8,145.00.

Offer from Safari Development, LLC to purchase 404 S. McDonald Street, McKinney, TX Lot 782A, McKinney Outlots Addition, of \$13,892.00.



Offer from Safari Development, LLC to purchase 405 ½ Main Street, McKinney, TX Lot 789, McKinney Outlots Addition, of \$3,790.00.

Offer from Safari Development, LLC to purchase Tract 252, William Davis Survey, McKinney, TX, Block 4, Tract 252, Abstract 248, William Davis Survey, of \$6,056.00.

Offer from Safari Development, LLC to purchase Tract 249, William Davis Survey, McKinney, TX, Block 3, Tract 249, Abstract 248, William Davis Survey, of \$6,530.00.

Offer from Safari Development, LLC to purchase 1007 Roosevelt Street, McKinney, TX Lot 6B and 7B, Block A, Snapp-Lewis Addition, of \$7,205.00.

Offer from Safari Development, LLC to purchase Tract 161 of the William Davis Survey, McKinney, TX, Block 3, Tract 161, Abstract 248, William Davis Survey, of \$11,325.00.

Offer from Earl Holloway to purchase 1209 Garcia Street, McKinney, TX, Lot 1A and 2A, Block 5, Ditto & Hight #1 Addition, of \$3,500.00.

Offer from Ronald Lustig to purchase 1100 W. Louisiana, McKinney, TX, Lot 1B, Block 1, Wadill Addition, of \$31,300.00.

#### **2013-7-7 Approval of Expenditure Reports for June 2013**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of the Collin County Community College District approves the Expenditure Reports for June 2013.

On motion of Dr. Collins, seconded by Ms. Wurzman, the Board of Trustees of the Collin County Community College District unanimously approved the Expenditure Reports for June 2013 totaling \$4,072,067.17.

#### **2013-7-8 Approval to Take Bid Item 3574 from the Table**

WHEREAS, at its meeting of June 25, 2013, the Board of Trustees of Collin County Community College District, unanimously approved tabling Bid 3574, Annual Contract for Banner and Oracle Database Administration Services, with the GI Group of Union, New Jersey, in the total amount of \$36,000.00, NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves taking Bid 3574 from the table.

On motion of Dr. Collins, seconded by Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved taking Bid 3574 from the table.

#### **2013-7-9 Approval of Bid Item 3574, Annual Contract for Banner and Oracle Database Administration Services with GI Group, Union, NJ**

WHEREAS, at its meeting of June 25, 2013, the Board of Trustees of Collin County Community College District, unanimously approved tabling Bid 3574, Annual Contract for Banner and Oracle Database Administration Services, with the GI Group of

Union, New Jersey, in the total amount of \$36,000.00 until legal advice could be obtained regarding contractual language/protection of District, AND

WHEREAS, legal information has been obtained and will be incorporated into the contract with the GI Group regarding access to FERPA protected information and technical assistance, NOW THEREFORE

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves Bid 3574, Annual Contract for Banner and Oracle Database Administration Services, with the GI Group of Union, New Jersey, in the total amount of \$36,000.00.

President Israel noted that additional clauses had been added to the contract with the GI Group regarding access to FERPA protected information and technical assistance.

On motion of Ms. Arias, second of Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved Bid 3574, Annual Contract for Banner and Oracle Database Administration Services, with the GI Group of Union, New Jersey, in the total amount of \$36,000.00.

**2013-7-10 Approval of Bid Report for July 2013**

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of the Collin County Community College District approves the Bid Report for July 2013.

On motion of Mr. Hardin, seconded by Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for July 2013.

<b>BID #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
	<b>NEW SOLICITATIONS</b>	
3569	ANNUAL CONTRACT FOR MEDICAL SUPPLIES FOR HEALTH SCIENCE CLASSES	\$230,000.00 (not to exceed)
	Alert Services San Marcos, TX	
	Alimed, Inc. Dedham, MA	
	Bound Tree Medical Dublin, OH	
	Henry Schein Melville, NY	
	Medco Supply Company, Inc. Tonawanda, NY	

Medline Industries Holdings, LP  
Dallas, TX  
MMS – A Medical Supply Company  
Earth City, MO

Pocket Nurse Enterprises  
Ambridge, PA

Southeastern Emergency Equipment (SEE)  
Youngsville, NC

3581 ANNUAL CONTRACT FOR PRINTING OF BROCHURES AND BOOKLETS \$50,000.00  
(not to exceed)

Business Printing  
Carrollton, TX

Ennisgraphics  
Frisco, TX

3586 ANNUAL CONTRACT FOR PLUMBING INSPECTION, MAINTENANCE AND REPAIRS \$95,000.00  
(not to exceed)

Classic Plumbing  
Plano, TX

3587 ANNUAL CONTRACT FOR REPLACEMENT AIR FILTERS \$50,000.00  
(not to exceed)

Filter Systems, LLP  
Dallas, TX

3588 ANNUAL CONTRACT FOR PARKING LOT RE-STRIPING-ALL CAMPUS LOCATIONS \$30,224.00

Action Services  
Rockwall, TX

3592 PORTABLE BASKETBALL BACKSTOPS \$44,650.00

Academic Specialists Texas  
Irving, TX

**CONTRACT RENEWALS**

3033 SCIENCE LAB SUPPLIES AND EQUIPMENT THROUGH BUYBOARD AND U.S. COMMUNITIES CONTRACT \$110,000.00  
(not to exceed)

Carolina Biological  
Burlington ,NC

Flinn Scientific  
Batavia, IL

Frey Scientific  
Nashua, NH

Sargent Welch Scientific  
Buffalo Grove, IL

Thermo Fisher Scientific  
Pittsburg, PA

3101	RENEWAL OF ANNUAL CONTRACT FOR EMERSON AND LIEBERT UPS EQUIPMENT MAINTENANCE SUPPORT	\$31,000.00 (not to exceed)
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Emerson Network Power  
Liebert Services, Inc.  
Westerville, OH

3191	RENEWAL OF TURNITIN WRITECYCLE SINGLE CAMPUS INSTITUTION LICENSE	\$45,000.00 (not to exceed)
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iParadigms  
Oakland, CA

3376	RENEWAL OF ANNUAL CONTRACT FOR SCIENCE LAB SUPPLIES AND EQUIPMENT	\$80,000.00 (not to exceed)
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Buck Scientific  
East Norwalk, CT

Cynmar Corp  
Carlinville, IL

DOT Scientific, Inc.  
Burton, MI

Frey Scientific  
Nashua, NH  
Parco Scientific  
Westland, MI

Santa Cruz Biotechnology  
Santa Cruz, CA

Sargent-Welch/VWR  
Arlington Heights, IL

Science Lab Supplies  
St. Augustine, FL

Vernier Software & Technology  
Beaverton, OR

Ward's Natural Science  
Pittsburg, PA

3463	RENEWAL OF ANNUAL CONTRACT FOR EDUCATIONAL LIBRARY MEDIA	\$511,000.00 (not to exceed)
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Alibris, Inc.  
San Francisco, CA

Baker & Taylor, Inc.  
Atlanta, GA

Barnes & Noble Booksellers  
Atlanta, GA

Brodart Co.  
Williamsport, PA

CompleteBook  
Cedar Park, TX

Emery-Pratt Co.  
Owosso, MI

Follett Library Resources  
Chicago, IL

The Gale Group, Inc.  
Chicago, IL

Matthews Medical & Scientific Books, Inc.  
St. Louis, MO

Midwest Tape, LLC  
Holland, OH

Rittenhouse Books Distributors, Inc.  
King of Prussia, PA

3470	RENEWAL OF ANNUAL CONTRACT FOR USED, OUT-OF-PRINT, REMAINDERED & HARD-TO- FIND BOOKS AND MEDIA	\$90,000.00 (not to exceed)
	Alibris, Inc. San Francisco, CA	
	Emery-Pratt Co. Owosso, MI	
	Total Information, Inc. Rochester, NY	
3477	RENEWAL OF ANNUAL CONTRACT FOR WINDOW GLASS AND SKYLIGHT REPLACEMENT AT ALL CAMPUSES	\$119,000.00 (not to exceed)
	B.J. Glass Company Crandall, TX	
3482	RENEWAL OF ANNUAL CONTRACT FOR DISTRICT COPIER LEASES	\$400,000.00 (not to exceed)
	Canon Solutions America Melvill, NY	
	Konica Minolta Business Solutions Carrollton, TX	
	Xerox Corp. Irving, TX	
	<b>CONTRACT REVISIONS</b>	
3452	RELOCATION OF THE DISTRICT'S FIBER OPTIC CABLE	
	Capco Communication, Inc. Whitesboro, TX	
	Original Contract:	\$27,888.14
	CO # 1 – Increase:	\$16,200.00
	CO #2 – Increase	\$17,321.00
	Revised Contract Total:	\$61,409.14

## **INFORMATION REPORTS**

Ralph Hall, Vice President of Administrative Services and Chief Financial Officer, reported the following:

### Budget Status Report as of 06/30/13

Revenues for the month ending 06/30/13 totaled \$6,625,916 and expenditures \$10,351,025. Expenditures exceeded revenues by \$3,725,109. Year-to-date revenues exceeded expenditures by \$17,488,617. Mr. Hall said the figures were tracking as they should this time of year.

### Investment Schedule as of 06/30/13

Investments totaled \$234,802,511 for the month ending 06/30/13. Investments in TexPool yielded .06% and TexStar .06%. Benchmark of the 3-month U.S. Treasury Bill was .04% on June 1 and .04% at June 30, 2013.

## **PRESIDENT'S AND BOARD ANNOUNCEMENTS**

### **President Israel announced the following:**

1. Collin has received the Gold Leadership Circle Award for Transparency from the Texas Comptroller's Office. The award spotlights local government agencies that are opening their books to the public; providing clear, consistent pictures of spending; and sharing information in a user-friendly format that lets taxpayers easily drill down for more information. Collin and Dallas County Community College District are the only two colleges/universities in Texas to receive the award. Collin's name has been added to the Comptroller's Texas Transparency website. We appreciate Ralph Hall and his staff for putting together all of the materials that led to this award.
2. On July 15, the Collin College Respiratory Care Program received the Distinguished Registered Respiratory Therapist Credentialing Success Award from the Commission on Accreditation for Respiratory Care at the American Association for Respiratory Care's Summer Forum in Orlando, Florida. Program Director Celi Solis accepted the award on behalf of Collin. Only 37 of the 440 accredited programs in the nation received this honor. UT Medical Branch-Galveston, a four-year program, was the only other Texas program in addition to Collin to receive the honor. The award is based on stringent multiple credentialing criteria over a three-year reporting period. Congratulations to Senior Vice President Colleen Smith, Vice President/Provost Sherry Schumann, Dean Abe Johnson, Director Solis, and the students, faculty and staff involved in the respiratory care program.
3. Congratulations to Chef Michele Brown who was formally inducted into the Epicurean World Master Chef Society, an organization of professional chefs focused on education, competition, and charity while promoting the culinary industry around the world. Chef Brown also recently won the title of *TCA Pastry Chef of the Year 2013*, for both the city and state at the Texas Culinary Association's convention in Fort Worth.
4. Alpha Delta Rho, Collin's chapter of Kappa Delta Pi, the international honor society in education, has won a 2013 Chapter Program Award for its "College Wide" Book Drive in the community service category. The award will be presented at Kappa Delta Pi's 49<sup>th</sup> Biennial Convocation in October. Congratulations to Vice President/Provost Mary McRae,

Dean Gary Hodge and special thanks to the members of Alpha Delta Rho and its advisors Elaine Zweig, Barbara Batista, and Sharon Hirschy.

5. Professor of Philosophy Carl Hasler published a review of “Donoso Cortes: Reading in Political Theory” in the July/August 2013 issue of *Saint Austin Review*. Professor Hasler points out the contribution of this work to a dialectical discussion of nineteenth century political theory.

6. Since fall 2012, all of Professor Kim Nyman’s Speech 1311 students (a total of 14 classes through summer 2013) have participated in service learning via completion of the Veterans History Project. At the end of the summer II 2013 semester, 349 students will have participated, totaling over 6,500 individual service learning hours. About 90 veterans will have had their stories recorded in the Library of Congress, more than 20 of them veterans of World War II. Quotes from these veteran’s stories are now appearing in the Frisco Heritage Museum’s Display “Wars in the Pacific,” a contribution for which the college was recognized during the dedication of the exhibit. Our utmost appreciation to Professor Nyman and to all the students who participated in this important project.

7. Collin’s chapter of Psi Beta, the national honor society in psychology for community and junior colleges, has been named the recipient of the *2012-2013 Chapter Excellence Award*. This award is given for meeting or exceeding chapter excellence standards that reflect Psi Beta’s mission. In addition, the chapter has been named winner of the *Ann G. Robinson College Life Award*. The judges were very impressed with the chapter’s “Building Bonds” Psychology Conference and said Collin’s chapter continues to be a “gold standard” for Psi Beta chapters. Congratulations to Vice President/Provost Mary McRae and Dean Gary Hodge. Special thanks to the members of Psi Beta and chapter advisors Josh Arduengo, Jennifer O’Loughlin-Brooks and Tracy Meyer.

8. On a personal note, President Israel announced that his daughter had gotten married in a small ceremony in McKinney. The couple is off to Hawaii for their honeymoon.

**The Board of Trustees announced the following:**

Trustee Hardin thanked the faculty, administrators and staff for all they do.

Trustee Wainwright said he was very proud to have worn his Collin t-shirt while on vacation in Puerto Vallarta. He looked up one day, saw another visitor with a Collin College shirt on, and realized the outreach of Collin College.

**ADJOURNMENT**

There being no further business, Chairman Hendricks adjourned the July 23, 2013, meeting of the Board of Trustees at 8:33 p.m.