

COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
August 27, 2013

The Collin County Community College District (Collin College) conducted its regular monthly Board of Trustees meeting on August 27, 2013, in the Board Room, Room 139, Collin Higher Education Center, with Chairman Mac Hendricks presiding. Trustees in attendance were Ms. Stacy Anne Arias, Dr. J. Robert Collins, Mr. Andrew Hardin, Ms. Jenny McCall, Mr. Adrian Rodriguez, Mr. Tino Trujillo, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Other attendees included District President Cary A. Israel, Collin College administrators, faculty, students, staff, community members, and vendor representatives.

CALL TO ORDER

Chairman Hendricks called the August 27, 2013, meeting of the Board of Trustees of Collin County Community College District to order at 6:05 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Hendricks recessed the meeting to closed session at 6:06 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

OPEN SESSION

Chairman Hendricks reconvened the meeting at 7:10 p.m. in Room 139 and welcomed those in attendance. He called on Shirley Harmon, Executive Assistant to the President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

CERTIFICATION OF THE NOTICE OF THE AUGUST 27, 2013, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Shirley Harmon certified the notice of the August 27, 2013, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Chairman Hendricks led the pledges of allegiance to the American and Texas flags.

APPROVAL OF THE MINUTES OF THE JULY 23, 2013, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

On motion of Ms. Arias, seconded by Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its July 23, 2013, regular meeting.

APPROVAL OF THE MINUTES OF THE AUGUST 13, 2013, SPECIAL CALL MEETING AND RETREAT OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

On motion of Mr. Rodriguez, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its August 13, 2013, special called meeting and retreat.

PUBLIC COMMENTS

No public comment was presented.

2013-8-2-1 Personnel Report for August 27, 2013

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following Personnel Report for August 2013.

Personnel Items 2013-8-2-1a through 2013-8-2-1e

Upon motion of Dr. Collins, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the Items 1a. through 1e. of the Personnel Report for August 2013 as presented.

2013-8-2-1a Administrative Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following administrative appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Carie Dippel	N: Interim Associate Dean of Students O: Director of Advising/Testing	9/1/2013	N: Student Development, SCC O: Student Development, SCC	Promotion/ Replacement Jim Barko

2013-8-2-1b Faculty Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following faculty appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Anna Bashmakov	Professor, Biology/A&P (Temporary)	8/16/2013	Academic Affairs	Replacement Patti Vallela
Katie "Kate" Johnson	Professor, Biology/Microbiology (Temporary)	8/14/2013	Academic Affairs	New

2013-8-2-1c Staff Appointments

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following staff appointments:

NAME	TITLE	DATE	DEPARTMENT	REASON
Joseph Elakodical	Lab Instructor, Math	8/22/2013	Math & Natural Sciences	Replacement Richard Laskiewicz
Jennifer Jones	Purchasing System Specialist	9/03/2013	Administrative Services	Replacement Teresa Beaty
Lisa Nichols	Collin Police Communications Operator	8/26/2013	Safety, Security, Facilities and Construction	New
Theresa Schlichthorn	Assistant to the Dean	8/15/2013	Fine Arts	Replacement Carole Morgan
Tori Strhan	Purchasing Assistant	8/26/2013	Administrative Services	Replacement Jennifer Glenn
Kyle Shaw	Plant Operations Worker	8/12/2013	Plant Operations	Replacement Justin Luffy
Saydi Tillman	Administrative Assistant	8/19/2013	TAACCCT(Grants & Contracts)	Replacement Christina Titus
Rachel Walker	Administrative Assistant	8/5/2013	Communications and Humanities	Replacement Caroline Langton

2013-8-2-1d Promotions/Laterals/Changes

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following promotions/laterals/changes:

NAME	TITLE	DATE	DEPARTMENT	REASON
Nasreen Ahmad	N: Assistant Director, Institutional Research O: Assistant Director, Institutional Research	9/1/2013	N: Institutional Research, CHEC O: Institutional Research, CHEC	Salary Adjustment/ Completion of Promotion Requirements

Julie Bradley	N: Associate Vice President, Controller/Student Financial Services O: Associate Vice President, Controller	9/1/2013	N: Administrative Services, CHEC O: Administrative Services, CHEC	Salary Adjustment/ Financial Aid Responsibilities
Jennifer Clay	N: Administrative Assistant O: Accounts Payable Assistant II	8/26/2013	N: Health Sciences, CPC O: Administrative Services, CHEC	Promotion/New
Melisa Cotton	N: Financial Aid/Veteran Affairs Data Technician O: Secretary I	8/26/2013	N: Financial Aid/Veteran Affairs, CHEC O: Financial Aid/Veteran Affairs, PRC	Promotion/New
Jessica Haapala	N: Coordinator - Interpreters O: Staff Interpreter III	8/1/2013	N: ACCESS, SCC O: ACCESS, SCC	Promotion/ Replacement Kenya Rutherford
Barbara Jindra	N: Associate Vice President, Financial Services & Reporting O: Associate Vice President, Financial Services & Reporting	9/1/2013	N: Administrative Services, CHEC O: Administrative Services, CHEC	Salary Adjustment/ Financial Aid Responsibilities
Barbara Money	N: Vice President of Student Development O: Vice President of Student Development	9/1/2013	N: Academic Affairs and Student Development O: Academic Affairs and Student Development	Assignment Adjustment
Mae Nicholls	N: Advisor-Financial Aid/Veteran Affairs O: Admissions & Records Assistant	8/1/2013	N: Financial Aid/Veteran Affairs, SCC O: Admissions & Records, SCC	Promotion/ Replacement Tanya DeRouen
Amber Schmid	N: Financial Aid/Veteran Affairs Data Technician O: Division Secretary	8/26/2013	N: Financial Aid/Veteran Affairs, CHEC O: Health Sciences, CPC	Promotion/New

Eric Soriano	N: Clerk Receiving O: Plant Operations Worker	8/1/2013	N: Physical Plant Support Services, SCC O: Physical Plant Support Services, SCC	Promotion/ Replacement Robert Long
Cedrick Terry	N: Facilities Operations Assistant O: Plant Operations Worker	8/5/2013	N: Plant Operations, PRC O: Plant Operations, PRC	Promotion/ Replacement Jimmy Smith

2013-8-2-1e Terminations/Resignations

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of Collin County Community College District approves the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
Candace Belanger	5/17/2013	6	Professor, Mathematics	Science, Technology, Engineering & Math
Maria Bridgeman	8/13/2013	7	Associate Registrar, PRC	Student Development
Julie Butler	8/9/2013	1.5	Accounting Clerk I	Bookstore
Joyce Dryman	9/5/2013	4	Assistant to the Dean	Academic Affairs
Ankita Patel	8/9/2013	<1 yr	Lab Assistant	Math & Natural Sciences
Vivian Wright	12/13/2013	3	Professor, Economics	Business & Computer Systems

2013-8-2-1f Faculty, Staff, Administrators, and President's Compensation/Contract Length

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of the Collin County Community College District approves a budgeted salaries and wage increase for faculty, staff, administrators, and the president of generally 4% with approved merit, market, and range adjustments within the college's approved compensation structure.

FURTHER, at the recommendation of the Chairman, the Board of Trustees authorizes an extension to the President's contract, thus maintaining a three-year contract that extends through August 31, 2016.

Upon motion of Ms. Arias, seconded by Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved Item 1f. of the Personnel Report for August 2013, a budgeted salaries and wage increase for faculty, staff, administrators, and the president of generally 4% with approved merit, market, and range adjustments within the college's approved compensation structure and authorized an extension to the President's contract, thus maintaining a three-year contract that extends through August 31, 2016. Chairman Hendricks said the Board of Trustees had concluded its annual evaluation of President Israel.

2013-8-2-2 First Reading of Board Local Policies

WHEREAS, following a thorough review by administration of Board local policies proposed by the Texas Association of School Boards Policy Services, NOW THEREFORE

BE IT RESOLVED, that the following policies be offered for a first reading as required by Board Policy. No board action was required on this first reading.

BBF	Board Members: Ethics
CH	Site Management
DMAC	Term Contracts: Resignations
FLBE	Student Conduct: Alcohol and Drug Use
FLD	Student Rights and Responsibilities: Student Complaints

2013-8-2-3 Approval of the 2013 Calculated Effective Tax Rate and Rollback Rate

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District approves the 2013 Calculated Effective Tax Rate and Rollback Rate.

On motion of Ms. Arias, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the 2013 calculated effective tax rate of \$0.083645/\$100 and the rollback rate of \$0.087386/\$100.

2013-8-2-4 Presentation of the Proposed 2013-2014 Budget

BE IT RESOLVED, at the recommendation of the District President, that the proposed 2013-2014 Budget is presented to the Board of Trustees of Collin County Community College District. No action is required on this item.

Vice President of Administrative Services/Chief Financial Officer Ralph Hall presented the proposed 2013-2014 budget to the Board of Trustees. The proposed budget includes \$182,923,381 for Current Funds (operating, auxiliary, and grants/contracts); \$20,652,040 for the Building Fund expenditures; \$1,300 for the Royden LeBrecht Quasi-Endowment Fund; and \$5,537,134 for the General Obligation and Revenue Debt Service Funds. The proposed budget total \$209,113,855 with said funds to be appropriated to the various expenditure accounts as outlined in the document *Proposed Annual Budget Fiscal Year 2013-2014* that was distributed to each board member for review.

No action was required on the presentation of the proposed budget.

2013-8-2-5 Public Hearing on the 2013-2014 Proposed Budget

BE IT RESOLVED, at the recommendation of the President, that the Board of Trustees of the Collin County Community College District holds a Public Hearing related to the 2013-2014 Proposed Budget.

Chairman Hendricks opened the public hearing related to the 2013-2014 proposed budget at 7:44 p.m. There being no comments, the Chair closed the public hearing at 7:45 p.m.

2013-8-2-6 Approval of the 2013-2014 Budget

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of the Collin County Community College District approves and adopts the Fiscal Year 2013-2014 Budget as presented in the amount of \$182,923,381 for Current Funds (operating, auxiliary, and grants/contracts); \$20,652,040 for the Building Fund expenditures; \$1,300 for the Royden LeBrecht Quasi-Endowment Fund; and \$5,537,134 for the General Obligation and Revenue Debt Service Funds. The total being \$209,113,855 with said funds to be appropriated to the various expenditure accounts as outlined in the document *Proposed Annual Budget Fiscal Year 2013-2014*.

On motion of Mr. Trujillo, seconded by Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved and adopted the Fiscal Year 2013-2014 budget as presented in the amount of \$182,923,381 for Current Funds (operating, auxiliary, and grants/contracts); \$20,652,040 for the Building Fund expenditures; \$1,300 for the Royden LeBrecht Quasi-Endowment Fund; and \$5,537,134 for the General Obligation and Revenue Debt Service Funds. The total being \$209,113,855 with said funds to be appropriated to the various expenditure accounts as outlined in the document *Proposed Annual Budget Fiscal Year 2013-2014*.

Chairman Hendricks said the board had reviewed the budget on several occasions, which afforded the opportunity to have questions answered prior to approval.

2013-8-2-7 Approval of a Resolution Setting the 2013 Tax Rate

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of the Collin County Community College District approves setting the tax rate for 2013.

Mr. Wainwright made the motion, "I move that property taxes be increased by the adoption of a tax rate of \$0.083643, which includes a Maintenance and Operation rate of \$0.080000 and a Debt Service Rate of \$0.003643." The motion was seconded by Dr. Collins and received unanimous approval from the Board of Trustees.

2013 Tax Rate for Collin County Community College District:

M&O	\$0.080000
Debt Service	<u>\$0.003643</u>
Total	<u>\$0.083643</u>

2013-8-2-8 Approval of Collin County Community College District Investment Policy and Investment Strategy

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District approves the Collin County Community College District Investment Policy and Investment Strategy.

President Israel said that state statues require that the Board of Trustees approve the District's Investment Policy and Investment Strategy annually.

On motion of Ms. Arias, seconded by Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the Collin County Community College District Investment Policy and Investment Strategy as presented.

2013-8-2-9 Approval of a List of Qualified Brokers Authorized to Engage in Investment Transactions with Collin County Community College District

WHEREAS, each broker is required to complete a broker/dealer questionnaire and sign a written statement acknowledging receipt and review of the District Investment Policy; and

WHEREAS, current financial statements of the brokers are on file, and

WHEREAS, the Public Funds Investment Act, 1997 Amendment, requires this annual authorization by the Board, NOW THEREFORE,

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District reviews and adopts the names listed below as qualified brokers authorized to engage in investment transactions with Collin County Community College District.

On motion of Mr. Trujillo, seconded by Ms. McCall, the Board of Trustees of Collin County Community College District unanimously adopted the names listed below as qualified brokers authorized to engage in investment transactions with the District.

Cantor Fitzgerald
Don LaPiana
214-866-0410

Wells Fargo
Chuck Landry
214-777-4018

Coastal Securities
Tony Sekaly
800-681-4121

Bank of America
Julia Erickson
214-209-2015

2013-8-2-10 Approval of Contracts for Continuing Education, Grant Training, Business Solutions Group and Professional Development Training

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District approves the contracts for Continuing Education, Grant Training, Workforce Development and Professional Development Training for fiscal year 2013-2014.

On motion of Mr. Rodriguez, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the contracts for Continuing Education, Grant Training, Workforce Development and Professional Development Training for fiscal year 2013-2014.

Condensed Curriculum International, Inc. (CCI) for allied health training courses, not to exceed a sum of \$240,000

Deborah Herrington Publishing for CE Montessori teacher training, not to exceed a sum of \$110,000

Dental Careers Foundation, Dr. Wayne Goodowitz, for dental assistant training, not to exceed a sum of \$105,000

Education to Go, for CE online training classes, not to exceed a sum of \$45,000

Dr. Scott McGregor, Vision Health Services, for CE ophthalmic assistant and technician training, not to exceed a sum of \$50,000

Rosalie M. Wood, RN, M.Ed., Superior Medical Training, Inc., for certified nurse aide training, not to exceed a sum of \$70,000

Career Trucking School, Inc. for professional truck driving courses not to exceed a sum of \$200,000

Boston Reed for allied health training courses not to exceed a sum of \$110,000

University of Texas at Arlington (Texas Manufacturing Assistance Center) for business and industry training courses not to exceed a sum of \$67,000

2013-8-2-11 Approval for President or His Designee to Negotiate a Contract with Ellucian for Banner Training

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of Collin County Community College District approves the District President or his designee to enter into an agreement with Ellucian for added training related to EDI college transcripts, financial aid processing, finance, and IT processes at a cost not to exceed \$175,000.

On motion of Mr. Wainwright, seconded by Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the District President or his designee to enter into an agreement with Ellucian for added training related to EDI college transcripts, financial aid processing, finance, and IT processes at a cost not to exceed \$175,000.

2013-8-2-12 Approval of Interagency Contract for Banner Software Maintenance with Texas A&M University-Corpus Christi

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of the Collin County Community College District approves the Interagency Contract for Banner Software Maintenance with Texas A&M University – Corpus Christi, for the period September 1, 2013, through August 31, 2014, in the amount of \$374,132.44.

President Israel said that Texas A&M University-Corpus Christi is the fiscal agent for the contract, which involves a consortium of many colleges banded together for product and cost effectiveness.

On motion of Mr. Wainwright, seconded by Mr. Rodriguez, the Board of Trustees of the Collin County Community College District unanimously approved the Interagency Contract for Banner Software Maintenance with Texas A&M University – Corpus Christi, for the period September 1, 2013, through August 31, 2014, in the amount of \$374,132.44.

2013-8-2-13 Approval of Rene' Bates Auctioneers, Inc. and MRB On-line Auction Groups, L.C. Internet Auctioning Services

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of the Collin County Community College District approves the renewal of Rene' Bates Auctioneers, Inc. and MRB On-Line Auction Group, L.C. Internet Auctioning Services to facilitate the sale of surplus property via on-line auctioneering.

President Israel said this is an annual renewal of an Interlocal Agreement with the Collin County Governmental Purchasers Forum. The District will be charged 10% of the sale price for vehicles and 12% of all other items.

On motion of Mr. Trujillo, seconded by Mr. Hardin, the Board of Trustees of the Collin County Community College District unanimously approved the renewal of Rene' Bates Auctioneers, Inc. and MRB On-Line Auction Group, L.C. Internet Auctioning Services to facilitate the sale of surplus property via on-line auctioneering.

2013-8-2-14 Approval of Expenditure Reports for July 2013

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of the Collin County Community College District approves the Expenditure Reports for July 2013.

On motion of Mr. Hardin, second of Mr. Wainwright, the Board of Trustees of Collin County Community College District unanimously approved the Expenditure Reports for July 2013 totaling \$3,586,466.11.

2013-8-2-15 Approval of Bid Report for August 27, 2013

BE IT RESOLVED, at the recommendation of the District President, that the Board of Trustees of the Collin County Community College District approves the Bid Report for August 27, 2013.

On motion of Ms. Wurzman, seconded by Mr. Trujillo, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for August 27, 2013, as presented.

Dot Headman from Roach, Howard, Smith & Barton answered Ms. Wurzman's question saying the coverage for worker's compensation is provided through the East Texas Self-Insurance Fund. She noted that this is the third year of a three-year program with guaranteed rates and premiums.

BID #	DESCRIPTION	AMOUNT
NEW SOLICITATIONS		
3529	ANNUAL CONTRACT FOR TRAVEL SERVICES SOFTWARE Concur Technologies Redmond, WA	\$55,000.00 (not to exceed)
3576	ANNUAL CONTRACT FOR MAGAZINE SUBSCRIPTION SERVICE EBSCO Information Services Westminster, CO	\$222,000.00 (not to exceed)
3579	ANNUAL CONTRACT FOR FIBER OPTIC WIDE AREA NETWORK (WAN) MAINTENANCE AND SERVICE AGREEMENT Capco Communications, Inc. Whitesboro, TX	\$52,400.00 (not to exceed)
3582	ANNUAL CONTRACT FOR PRINTING SERVICES AC Printing Euless, TX Business Printing Carrollton, TX Ennis Graphics Frisco, TX The Graphics Group Dallas, TX	\$50,000.00 (not to exceed)

CONTRACT RENEWALS

2199	ANNUAL CONTRACT FOR THE PURCHASE OF FAX MACHINES, PRINTERS AND SCANNERS	\$70,000.00 (not to exceed)
	Hewlett Packard Omaha, NE	
	Dell Marketing, LP Round Rock, TX	
	Gov Connection Merrimack, NH	
2613	ANNUAL CONTRACT FOR ELECTRONIC DATABASE SUBSCRIPTIONS	\$340,000.00 (not to exceed)
	Amigos Dallas, TX	
	ArtSTOR New York, NY	
	Cambridge University Press West Nyack, NY	
	CQ Press Washington, DC	
	Country Watch Houston, TX	
	EBSCO Publishing Ipswich, MA	
	Elsevier Health Sciences New York, NY	
	Encyclopaedia Britannica Chicago, IL	
	Facts on File News Service New York, NY	
	Films Media Group Princeton, NJ	

Gale-Cengage Learning
Farmington Hills, MI

JSTOR
New York, NY

Lexi-Comp
Hudson, OH

ProQuest Info and Learning
Chicago, IL

Rand Texas
Santa Monica, CA

Springshare, Inc.
Ganesvoot, NY

Teton Data Systems
Jackson, WY

Texas State Library & Archives Commission
Austin, TX

2845	RENEWAL OF ANNUAL CONTRACT FOR POLARIS INTEGRATED LIBRARY SYSTEM	\$40,446.00 (not to exceed)
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Polaris Library Systems
Syracuse, NY

3121	RENEWAL OF ANNUAL CONTRACT FOR GENERAL HARDWARE, TOOLS AND MISCELLANEOUS SUPPLIES	\$220,000.00 (not to exceed)
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Home Depot
Multiple Locations
(U.S. Communities Contract)

HD Supply Facilities Maintenance
Catalog Division
(U.S. Communities Contract)

Grainger
Warehouse Distribution Center
Plano, TX
(TXMAS Contract)

	Fastenal Company Plano, TX (TXMAS Contract)	
3285	RENEWAL OF ANNUAL CONTRACT FOR A FULLY HOSTED EMERGENCY NOTIFICATION SYSTEM	\$32,000.00 (not to exceed)
	Blackboard Connect Sherman Oaks, CA	
3304	RENEWAL OF ELECTRONIC PROCUREMENT (eProcurement) SOFTWARE ANNUAL LICENSE	\$42,062.00
	SciQuest, Inc. Cary, NC	
3383	RENEWAL OF ANNUAL CONTRACT FOR WORKER'S COMPENSATION INSURANCE COVERAGE	\$121,900.00 (not to exceed)
	Roach Howard Smith & Barton Dallas, TX	
3472	RENEWAL OF ANNUAL CONTRACT FOR COLLECTION AGENCY SERVICES	\$35,000.00 (not to exceed)
	Account Control Technology Canoga Park, CA	
	National Credit Management St. Louis, MO	
3475	RENEWAL OF ANNUAL CONTRACT FOR FINANCIAL AID DEFAULT PREVENTION SERVICES	\$40,000.00 (not to exceed)
	Student Financial Solutions Killeen, TX	
3478	RENEWAL OF ANNUAL CONTRACT FOR PRINTER, SCANNER, COPIER AND FAX MACHINE CARTRIDGES, RIBBONS, REPAIR AND SERVICE	\$270,000.00 (not to exceed)
	Limitless Office Products Richardson, TX	

Encon Systems, Inc.
Sunnyvale, TX

3485 RENEWAL OF ANNUAL CONTRACT FOR REPAIR SERVICES FOR COMMERCIAL FOOD EQUIPMENT \$60,000.00
(not to exceed)

Ecolab, Inc.
Chicago, IL
(local dealer: GCS Services)

CONTRACT REVISIONS

3059 ANNUAL CONTRACT FOR FURNITURE

Facility Interiors
Plano, TX

Intelligent Interiors, Inc.
Addison, TX

Library Design Systems, Inc.
Houston, TX

Lone Star Furnishings
Plano, TX

Plano Office Supply
Plano, TX

Texas Furniture Source, Inc.
Carrollton, TX

Original Contract: \$425,000.00
CO # 1 – Increase: \$25,000.00
Revised Contract Total: \$450,000.00

3139 ANNUAL CONTRACT FOR DEPOSITORY BANK SERVICES

Bank of America
Dallas, TX

Original Contract: \$75,000.00
CO # 1 – Increase: \$6,250.00
Revised Contract Total: \$81,250.00

3478 ANNUAL CONTRACT FOR PRINTER, SCANNER,
COPIER AND FAX MACHINE CARTRIDGES,
RIBBONS, REPAIR AND SERVICE

Limitless Office Products
Richardson, TX

Encon Systems, Inc.
Sunnyvale, TX

Original Contract:
CO # 1 – Increase:
Revised Contract Total:

\$220,000.00
\$16,000.00
\$236,000.00

INFORMATION REPORTS

Budget Status Report as of 07/31/13

Mr. Hall presented the Budget Status Report as of July 31, 2013. Expenditures exceeded revenue by \$6,958,344 for the month of July. Year-to-date revenues exceeded expenditures by \$10,530,273.

Investment Schedule as of 07/31/13

Mr. Hall said that TexPool yielded .05% and TexStar .05% in July 2013. Investments totaled \$235,487,635 for the month. The Benchmark of a 3-Month Treasury Bill was .04% at the beginning of July 2013, and .04% at July 31, 2013.

PRESIDENT’S AND BOARD ANNOUNCEMENTS

President Israel announced the following:

1. President Israel thanked everyone in the college community for their hard work. He said it is always challenging to register the number of students that we register and provide the amount of service that the college is providing. He said improvements are still needed in some areas of customer service and customer relations and that our goal is to provide service consistent with our core values. Contact hours for fall 2013 are up by 1.5% at a time when enrollment is down at many community colleges in Texas. Dr. Israel said he applauds everyone for working very hard during a difficult time.
2. Congratulations to the faculty and staff that have been accepted in leadership programs for 2013-2014:
Leadership Plano – David Green, Director of Weekend College
Leadership Frisco – Diana Sage, Professor of Speech
Leadership McKinney – Doug Willis, Dean of Student Development
CLARA – Kim Nyman, Professor of Speech and Lisa Huang, Reference Librarian
President Israel noted that Senior Vice President Colleen Smith would be chairing CLARA in the upcoming year.

3. On Thursday, September 5, at the Angelika Film Center in Dallas, Professor of Theatre Gail Cronauer will be honored as one of the great ladies of the Dallas performing arts community during the USA Film Festival and Texas Association of Film & Tap Professionals' TexFest. Professor Cronauer's *Sparrow* will appear with the Texas Shorts compilation program.
4. The August 16 All College Council's All College Day Silent Auction was a resounding success raising an outstanding **\$7,348** for student scholarships. Thank you to all the members of the All College Council (ACC) for their leadership and to the vendors, faculty and staff who generously participated in the auction. Acknowledgements go to ACC Chair Carrie Bottoms, Silent Auction Co-Chairs Sarah Henderson and Holly Stone and many, many hard workers whose names will be listed in the President's monthly Board and College Update.
5. Three students from Collin's Respiratory Care Program have received Education Recognition Awards for Undergraduate Students from the American Respiratory Care Foundation. Student Stewart Morrison was the recipient of the Morton B. Duggan, Jr., Memorial Education Recognition Award and \$1,000; Kanokon Raksriaksorn received the Jimmy A. Young Memorial Education Recognition Award and \$1,000; and Tracy Bedar received the NBRC/AMP William W. Burgin, Jr., MD Education Recognition Award and \$2,500. The students will receive airfare, hotel accommodations, and complimentary admission to the American Association for Respiratory Care Convention to receive their awards on November 16 in Anaheim, California. This was no easy feat, each student was required to meet certain GPA requirements, write research papers, and provide letters of recommendation.

Collin also had two teams representing it at the Respiratory Care Trivia Bowl (aka Sputum Bowl) last month in Dallas. One team took first place while the other team made it to the final four. The winning team will also be traveling to California for the November convention. In addition, several of our students presented their research papers at the Texas Society for Respiratory Care Convention in July. These posters will be displayed at the Central Park Campus during Respiratory Care Week. Congratulations to our students and Vice President/Provost Sherry Schumann, Dean Abe Johnson, Program Director Celi Solis, and the faculty and staff involved with the respiratory care program.

6. Dr. Amina El-Ashmawy, Professor of Chemistry at the Central Park Campus, has been selected as a 2013 American Chemical Society Fellow. She is one of 96 fellows from across the nation to be named as a member of the 2013 class and one of only two from community colleges. This is a great honor earned only through outstanding scientific research, education, and public service. Professor El-Ashmawy will be honored at a special ceremony in Indianapolis on September 9.
7. President Israel ended his report by thanking the Board of Trustees for extending his contract. He said he was very, very thankful to the Board for approving the salary considerations for Collin employees.

The Board announced the following:

Trustee Rodriguez applauded the faculty, staff and administrators on the great news reported by President Israel. He announced that a great friend and supporter of the college, Dr. Myrtle Hightower, would be honored on September 5 as the Plano Citizen of the Year. President Israel said some of the board members and administrators will be attending the event honoring Dr. Hightower. He said she is one of the college's Living Legends and we certainly applaud and honor her.

Trustee Hardin asked everyone to keep on doing what he or she is doing. He said he really appreciates the contributions of Collin's employees and enjoys the President's Report with all its good news at the end of every meeting.

Trustee Arias thanked everyone for their work and commitment and said the Board of Trustees will keep trying to show how much they appreciate Collin's faculty, administrators and staff.

Trustee Wainwright gave his appreciation to Collin employees and jokingly advised them not to spend their 4% increase in one place.

Trustee Wurzman said she echoed the appreciation of the employees and said she was happy that the Board was able to approve the salary increases. She wished a happy and sweet new year for all those in the community who are celebrating the new year.

Chairman Hendricks said the Board of Trustees was putting the "money where the mouth is" in approving the 4% salary increases. He said the Board does not take the increase lightly because it knows the kind of support that it shows. He noted that the Board had given increases in some years when it was rough to do so, but that they recognize and understand that the employees make the college run as it does. He said he is speaking for the board members when he says they always have the best interest of the employees, students and community in mind.

ADJOURNMENT

There being no further business, Chairman Hendricks adjourned the August 27, 2013, meeting of the Board of Trustees at 8:21 p.m.