

Cindy White, Executive Director Procurement Services

CPPO, CPPB, NIGP-CPP

- Chief Procurement Officer
- Directs District-wide purchasing functions

Jennifer Wright, Director of Purchasing

CPPO, NIGP-CPP

- Assists in the direction of all purchasing functions
- Oversees and provides backup for the contract administration process
- Oversees and provides backup for the construction procurement process
- Provides backup for the Purchasing/IS Reporting Manager

Karen Bell, Assistant Director of Purchasing

CPPO

- Assists in the direction of all purchasing functions
- Oversees Requisition & Purchase Order Expediting
- Professional Services
- Large Construction Projects
- Provides Back Up for Requisition & Purchase Order Expediting

Kathy Brown, Contract Administrator

CPPB

- Agreements
- Contract Compliance
- Provides back up for Contract Management

Katherine Rios, Purchasing IS/Reporting Manager

CPPB

- eBidding system
- eProcurement (Workday) system
- Workday End User Training
- Forms management
- Provides back up for Purchasing public website and CougarWeb pages
- Provides back up for Purchasing Administrative Assistant
- Reporting
- System Upgrade Testing

Yvette Talley, Purchasing Administrative Assistant

- Bid notices (newspaper and internet)
- Bonds and ads for construction projects
- Credit applications
- eBidding supplier registration
- New suppliers and changes to existing suppliers
- Renewal of contracts
- Tax exempt forms
- Purchasing public website and CougarWeb pages

Tim Accountius, Senior Buyer

CPPB

- Requisition & Purchase Order Expediting (Review/Assign Requisitions to Buyers)
- Contract Management (Review/Approve Contracts in Workday)
- Business Office
- Amazon

Jill Stine, Buyer

- General Hardware
- Plant Operations
- Small Construction projects
- Grounds Maintenance
- Welding & HVAC
- Construction Programs

Steve Tillman, Buyer

CPPB

- Audio/Visual equipment
- Copiers/Managed Print
- Data/Voice cabling
- Human Resources
- Other office equipment
- Office supplies
- Software
- Technology services, equipment, and supplies
- Promotional
- Screen printed t-shirts and embroidered polos
- Culinary Arts/Food Services
- Catering services (America To Go)

Herbert Harper, Buyer

- Library services, supplies, and subscriptions
- Veterinary Tech Program
- Fine Arts
- Health Sciences
- Agriculture Program
- Continuing Education
- Furniture
- Communications

Diana Lau, Buyer

- Athletic supplies and equipment
- Biology, Chemistry, Earth Science, Physics, Biotechnology
- Financial Aid
- Fire Science
- Institutional Research Office
- Law Enforcement
- Police Department
- Mailing service
- Printing
- Business Collateral (Einstein Printing)
- Student Services
- Temporary personnel services
- Vehicles
- Automotive & Collision Repair
- Sign Language and Cart Services
- Charter Bus Services