

COLLIN COLLEGE REPORTING GUIDE

Concern	Examples	Where to Report
Disruptive Student Behavior; Scholastic Dishonesty; Other alleged <i>Student Code of Conduct Violations</i>	<ul style="list-style-type: none">• A student's submitted work is flagged for plagiarism or suspected AI-usage• A student is engaging in disrespectful and/or disruptive behavior in class	Submit a Student Incident Report form online
Distressed and concerning behavior that poses a threat to one's own or others' emotional, physical, academic or mental safety and well-being.	<ul style="list-style-type: none">• Change in engagement or participation in class activities.• Emotional or psychological stress issues affecting the student's ability to focus or participate.• Self-care concerns (i.e, food insecurity, housing insecurity)	Submit a SOBI Care Team referral online or contact the SOBI Care Team at SOBI@Collin.edu
Immediate threats (i.e., a direct threat of physical harm to self or others); report a crime or suspicious activity; medical emergencies; requests for escort; motorist assistance	<ul style="list-style-type: none">• Immediate threats: physical altercations, escalating verbal fights, harassment, possession of a weapon• Medical emergencies: fainting, chest pain, seizures, shortness of breath, heavy bleeding, etc.• Crimes: crimes against persons and property, weapons violations, drug law violations, hate crimes	Call the Collin College Police Department at 972-578-5555 or dial 5555 or select the Emergency button on campus phones.
Lack of engagement in class, poor academic performance, poor attendance	<ul style="list-style-type: none">• Students cannot afford to purchase textbook• Student has frequently missed classes with no explanation• Student has had poor course work or lack of engagement	Submit an Early Alert Referral System report online at https://cougarweb.collin.edu/pages/ears
Alleged incident of Dating Violence, Domestic Violence, Sexual Assault, Sexual Harassment, and/or Stalking	<ul style="list-style-type: none">• A student or employee shares with you that they were previously in a relationship that involved dating or domestic violence• A student or employee reports that they are currently or were previously a victim of stalking	Submit a Mandatory Reporting Form for Incidents of Dating Violence, Domestic Violence, Sexual Assault, Sexual Harassment, and Stalking online

COLLIN COLLEGE UNIVERSAL **REPORTING FORM**



OTHER REPORTING/CRISIS RESPONSE PROGRAMS

Mental Health Resources

SUICIDE PREVENTION AND CRISIS LIFELINE: 988

(AVAILABLE 24/7/365; CALL OR TEXT)

TimelyCare

Provides telehealth services free of charge to currently enrolled Collin College students, part-time staff, and adjunct faculty. Call 833.484.6359, email help@timely.md, or go to www.timelycare.com/collincollege

Collin College Counseling Services

Call 972.881.5126, email personalcounseling@collin.edu, or go to <https://collin.titaniumhwc.com/appointmentrequest>

Child Abuse Reporting Requirements

Texas law requires that any person suspecting that a child has been abused or neglected must immediately make a report. If there is an emergency, call 911 and then call the DFPS Texas Abuse Hotline at 1-800-252-5400 or submit a report online at TexasAbuseHotline.org.

The Department of Family and Protective Services provides this secure hotline and website for reporting suspicions of abuse, neglect, and exploitation of children, adults with disabilities, or people 65 years or older.