

COLLIN COLLEGE REPORTING GUIDE

Concern	Examples	Where to Report
Disruptive Student Behavior; Scholastic Dishonesty; Other alleged <i>Student Code of Conduct Violations</i>	<ul style="list-style-type: none"> A student's submitted work is flagged for plagiarism or suspected AI usage A student is engaging in disrespectful and/or disruptive behavior in class 	Submit a <u>Student Incident Report</u> online
Distressed and concerning behavior that poses a threat to one's own or others' emotional, physical, academic or mental safety and well-being.	<ul style="list-style-type: none"> Change in engagement or participation in class activities. Emotional or psychological stress issues affecting the student's ability to focus or participate. Self-care concerns (i.e, food insecurity, housing insecurity) 	Submit a <u>SOBI Care Team Referral</u> online or contact the SOBI Care Team at SOBI@collin.edu
Immediate threats (i.e., a direct threat of physical harm to self or others); report a crime or suspicious activity; medical emergencies; requests for escort; motorist assistance	<ul style="list-style-type: none"> Immediate threats: physical altercations, escalating verbal fights, harassment, possession of a weapon Medical emergencies: fainting, chest pain, seizures, shortness of breath, heavy bleeding, etc. Crimes: crimes against persons and property, weapons violations, drug law violations, hate crimes 	Call the Collin College Police Department at 972.578.5555, or from any campus phone dial 5555 or select the Emergency button
Ongoing academic challenges, disengagement, poor performance, frequent absences, and student uncertainty about continuing college	<ul style="list-style-type: none"> A student misses class twice a week and hasn't submitted the last three assignments A student turns in multiple assignments late with minimal effort and low scores In class, a student appears distracted and doesn't participate in group work A student mentions they're considering taking a break from college due to stress. 	Submit an <u>Early Alert Referral System (EARS) Referral Form</u> online
Alleged incident of Dating Violence, Domestic Violence, Sexual Assault, Sexual Harassment, and/or Stalking	<ul style="list-style-type: none"> A student or employee shares with you that they were previously in a relationship that involved dating or domestic violence A student or employee reports that they are currently or were previously a victim of stalking 	Submit a <u>Mandatory Reporting Form for Incidents of Dating Violence, Domestic Violence, Sexual Assault, Sexual Harassment, and Stalking</u> online

COLLIN COLLEGE UNIVERSAL

REPORTING FORM



OTHER REPORTING/CRISIS RESPONSE PROGRAMS

Mental Health Resources

SUICIDE PREVENTION AND CRISIS LIFELINE: 988
(AVAILABLE 24/7/365; CALL OR TEXT)

Collin College Counseling Services

Call 972.881.5126, email personalcounseling@collin.edu, or go to
<https://collin.titaniumhwc.com/appointmentrequest>

Child Abuse Reporting Requirements

Texas law requires that any person suspecting that a child has been abused or neglected must immediately make a report. If there is an emergency, call 911 and then call the DFPS Texas Abuse Hotline at 800.252.5400. If the situation is not an emergency, submit a report online through the Texas Abuse Hotline website. The Department of Family and Protective Services provides this secure hotline and website for reporting suspicions of abuse, neglect, and exploitation of children, adults with disabilities, or people 65 years or older.