ArmyIgnitED Tuition Assistance

Name: _____   CWID: _____

Application Process

☐ **Talk to an Army Education Counselor** about your educational goals and Tuition Assistance benefits.

- Use the **Army Decision Support Tool (DST)** in MilGears to assist you in researching your options before selecting credentials and/or degrees by completing an interest inventory assessment: https://milgears.osd.mil/ArmyDST

☐ **Create an ArmyIgnitED account:** https://www.armyignited.army.mil.
- Select "Get Started" in the top right corner - be sure to use your military email when creating your account.

- Select "Create Your Education Path" - select Collin College and degree. Once submitted, it will be sent to an Army Education Counselor for review. **If approved**, your Education Path request will be sent to Collin College and we will send you a notice to apply.

☐ **Speak with a Collin College Veteran Transition Specialist (VTS)**

- Once you have been admitted to Collin College, make an appointment to review your **Student Degree Plan (SDP)** with a Veteran Transition Specialist. The SDP will list the courses required to complete your degree, as well as accepted JST and transferred credits. Collin College will send the SDP to ArmyIgnitED prior to the completion of 6SH of TA-funded coursework.

☐ **Register for Your Course(s)**

- After talking with a VTS, register for your desired course(s). We will send your class schedule to ArmyIgnitED.

☐ **Request TA for Your Course(s)**

- Log into ArmyIgnitED and request TA for your courses. If the courses match your SDP, they will be automatically approved. If they do not, it will be referred to an Army Education Counselor for review

- **Request TA at least 10 days before the semester start date.**

☐ **If TA is approved**

- email confirmation of voucher to Allison Leake (aleake@collin.edu)