



VA Benefits Checklist

Contact Us:
P: (972) 881-5760
VRC@collin.edu

Chapter 33 Post 9/11 GI Bill®, 30 Montgomery, & 1606 Selected Reserve :

- VA Certificate of Eligibility (COE) or [VA Form 22-1990](#) confirmation page
- [VA Form 22-1995](#) confirmation page if you used benefits at a previous institution
- Request for Degree or Certificate Plan
- DD-214 Member 2 or 4 copy
- [JST](#) (Army, Marines, Navy, or Coast Guard), [CCAF](#) (Air Force), and all previous transcripts

Chapter 33 Transfers (Dependents):

- VA Certificate of Eligibility (COE) or [VA Form 22-1990e](#) confirmation page
- [VA Form 22-1995](#) confirmation page if you used benefits at a previous institution
- Request for Degree or Certificate Plan
- Any previous transcripts

Chapter 35 Survivors and Dependents Educational Assistance:

- VA Certificate of Eligibility (COE) or [VA 22-5490](#) confirmation page
- [VA Form 22-1995](#) confirmation page if you used benefits at a previous institution
- Request for Degree or Certificate Plan
- Veteran name & SSN for enrollment certification
- Any previous transcripts

Chapter 31 Veteran Readiness & Employment:

- Apply for [Veteran Readiness and Employment](#) at VA.gov
- DD-214 Member 2 or 4 copy
- [JST](#) (Army, Marines, Navy, or Coast Guard), [CCAF](#) (Air Force), and all previous transcripts
- After transcripts are evaluated, the VA Advisor will fill out the VR&E Academic Worksheet

What should I expect once you submit your VA request on Workday:

1. The Veterans Services Offices review the **request**.
2. **Degree Evaluation** is completed: credits from previous transcripts are evaluated and will reflect on your academic progress.
3. **Enrollment Certification:** VA Advisors review your enrollment and submit your enrollment to the VA. An email will be sent once this is completed.



Hazlewood Checklist

Contact Us:
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Required for Veterans:

Hazlewood Hours- Veterans submit printed confirmation page of Hazlewood database registration with hours.

<https://hazlewood.tvc.texas.gov/students/Account/Register>

DD-214 Member 2 or 4 copy, unaltered (no blacked-out lines)*

VA Certificate of Eligibility for GI Bill Benefits**

- *Required if the veteran served on or after 9/11/2001*

Required for Legacy Applicant:

Hazlewood Hours- Students & veterans submit printed confirmation page of Hazlewood database registration with hours. <https://hazlewood.tvc.texas.gov/students/Account/Register>

DD-214 Member 2 or 4 copy, unaltered (no blacked-out lines)*

Proof of Relationship to Veteran

- Child (Biological, Adopted, Step, etc.): Submit a copy of the birth certificate, copy of tax documents, or other legal document showing proof of relationship.

VA Certificate of Eligibility for GI Bill Benefits*

- *Required if the veteran served on or after 9/11/2001 and served at least 10 years*

Required for Spouse or Child of a Veteran who's 100% VA rated, MIA, KIA, or Deceased Due to Service-Related Injury/Illness:

Hazlewood Hours- Students (only) submit a printed confirmation page of Hazlewood database registration with hours. <https://hazlewood.tvc.texas.gov/students/Account/Register>

DD-214 Member 2 or 4 copy, unaltered (no blacked-out lines)*

VA Disability Rating Letter confirming that veteran is 100% disabled for reasons of employability

Proof of Relationship to Veteran

- Child (Biological, Adopted, Step, etc.): Submit a copy of the birth certificate, copy of tax documents, or other legal document showing proof of relationship.

VA Certificate of Eligibility for GI Bill Benefits**

- *Required if the veteran served on or after 9/11/2001 and served at least 10 years*

If the Veteran died **while in service** - D1300 Report of Casualty. If the Veteran **died AFTER discharge**- A letter from the VA confirming the death was related to service.

Additional Info (applies to all students):

Statement of Selective Service (REQUIRED FOR ALL **MALE** STUDENTS) <https://www.sss.gov/register/>

Must have a GPA of 2.0 or higher (not applicable to new students or if veteran was MIA, KIA, or death was service-connected)

Hazlewood Signature Sheet: This is generated after you submit your request. This form must be signed in wet ink (not digitally). Once submitted, the request will be officially forwarded to our department for review.

On the DD 214, the **Home of Record or Place of Entry must show Texas. The discharge must be **Honorable/General**. Veterans must have also served at least 181 days, **excluding training**. Veterans may also be eligible if they were a Texas resident at the time of entry.*

*** If Chapter 33 eligible, Hazlewood cannot be utilized. CH 33 can be used with Hazlewood if CH 33 percentage is less than 100%.*